



Job Locations

Albuquerque, New Mexico

- Youth Diagnostic and Development Center
- Camino Nuevo
- Boys' Reintegration Center
- Girls' Reintegration Center

Las Cruces, New Mexico

- John Paul Taylor Center

Springer, New Mexico

- Area One

Carlsbad, New Mexico

- Carlsbad Juvenile Residential Facility

Eagle Nest, New Mexico

- Eagle Nest Reintegration Center

Salary

\$12.15 minimum to \$21.61 maximum. Starting salary based on education and experience.

Benefits

The State of New Mexico offers one of the best benefits packages in the country. Included is medical, prescription, dental, vision, POP (pre-tax premium payment), basic life/AD&D package, supplemental life, short-term disability, optional whole life, flexible spending accounts, prepaid legal, employee assistance program, auto and home insurance, accident, and universal life.

Educational Requirements

High school or GED plus 15 semester hours in Juvenile Justice, Criminal Justice, Social Work, Guidance and Counseling, Psychology and/or Education.

Experience

Six months experience in Juvenile Justice, Criminal Justice, Social Work, Guidance and Counseling, Psychology and/or Education.

Employment Requirements

Completion of the hiring process is contingent upon successful post-offer completion of the pre-employment screening process. This is a safety-sensitive position subject to random drug testing during employment. Must be 18 years of age or older, be of good moral character and not have been convicted of a felony. A pre-background check is required. Must possess and maintain a valid New Mexico driver's license.

www.cyfd.org



CYFD Mission

CYFD believes in the strengths and resiliency of families who are our partners and for whom we advocate to enhance their safety and well-being. We respectfully serve and support children and families and supervise youth in a responsive, community-based system of care that is client-centered, family-focused and culturally competent.



Apply Online

www.spo.state.nm.us

You must apply online to be considered for employment with CYFD. If you don't have internet access, check out your local library or the New Mexico Department of Labor office.

Need help with your online application? The State Personnel Office is available to answer your questions. Please call (505) 476-7759. Online application assistance is also available at www.spo.state.nm.us/appassist_here.html

Contact the CYFD Recruiter

Elizabeth A. Rivera: (505) 841-2968

www.cyfd.org

ARE YOU

READY?

TO BE A YOUTH CARE SPECIALIST?

Don't just make a living.
Make a difference.

Provide care, custody, treatment and group facilitation to youth in a juvenile facility.

Great team. Excellent advancement opportunities. Paid training. Superb benefits.



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How to Apply

Because CYFD Youth Care Specialists work directly with youth, the application process consists of several components: a pre-employment screening an interview, physical and drug screen, and a background check. **This application process can take anywhere from two to six weeks, depending upon the candidate's progression through the processes outlined below.** Start dates for new Youth Care Specialists coincide with New Employee Orientation, which is held every six weeks in Albuquerque.

Here are the steps in our application process:

- 1. Apply online.** To be considered for employment at CYFD, candidates must apply online at the State of New Mexico Personnel Office web site at <http://www.spo.state.nm.us>. If you don't have internet access, public computers are available at your local library or the NM Department of Labor office. Need help with your online application? The State Personnel Office is available to answer your questions. Please call (505) 476-7759.
- 2. Pre-employment screening.** Candidates are notified for pre-employment screening. Screening is conducted in our Albuquerque office. During the initial pre-employment screening, candidates will watch an IMPACT video-based test and take a written test for reading comprehension. This pre-employment screening process takes approximately four hours. All new hires must successfully complete a pre-employment screening process.

- 3. Interview.** Candidates who receive a passing score on the IMPACT video-based and reading comprehension tests will be contacted by CYFD for an interview at the facility where they applied to work. The interview process takes approximately two hours and includes a tour of the work facility.
- 4. Physical and drug screen.** At the interview, candidates will complete paperwork for their TB test, physical and drug screen. CYFD interviewers will give candidates detailed time frames for completion and directions to physical and drug screen sites.
- 5. Background check.** At the interview, candidates will be fingerprinted and complete paperwork for their background check. The candidate background check includes criminal investigations at both the State of New Mexico and Federal Bureau of Investigations (FBI) levels, as well as domestic violence and Child Protective Services investigations.
- 6. Selection.** Upon successful completion of pre-employment testing, the interview, and the physical, drug screen and background check, CYFD will advise candidates of a selection decision and start date.
- 7. Start date and New Employee Orientation.** Selected candidates will begin work on the first day of New Employee Orientation. You will attend a paid training program prior to actually beginning your new position at the facility. CYFD conducts New Employee Orientation in Albuquerque every six weeks.

Questions? Need more information? Contact the CYFD recruiter at (505) 827-8426.

Are you ready?
Find your career at
CYFD today.



Why Work at CYFD?

- Opportunity to make a real difference in the lives of young people.
- Competitive salary.
- Work/life balance.
- High-quality people.
- Learning and growth opportunities.
- Build a career in New Mexico state government.
- Educational training benefits.
- Superb health benefits for you and your family.
- Employment stability.
- Excellent benefits.