



New Mexico Children,
Youth & Families Department

Questions / Responses

RFP No. 90-690-20-16629

Adoption Promotion and Support Services

1. Adoption Promotion and Support Services, Section IV, B. TECHNICAL SPECIFICATIONS, Program Design, d. Describe the follow of service for adoptive families that will be referred to this program, as described in this RFP. Provide description of the intake, assessment, referral and outreach process. Please provide clarification regarding the expectations of the intake and assessment process? Intake and assessment is not outlined within the presented Scope of Work. What is to be assessed or evaluated with regard to adoptive families connecting with services under Adoption Promotion and Support Services?

Intake is referencing how the agency will capture the demographics on adoptive families that are Non-CYFD adoptive families. Assessment is referencing how the agency will assess the Non-CYFD adoptive family's support and training needs.

Attachment 1 Scope of Work Activities #1 states that services are to be provided to private adoptive families, step-parent adoptive families and CYFD PS adoptive families.

The Agency in their proposal is to describe how the intake of Non-CYFD adoptive families will be completed, how the agency will assess/determine the Non-CYFD adoptive family's support and training needs and any other processes described in Section IV, B. Technical Specifications.

2. On Page 30 of the RFP Number 3.d. This services isn't a clinical type of Service that would require an intake and assessment
- Initial contact form (demographics etc.) and a satisfaction survey type assessment to get participant feedback?

Essentially we want to clarify if you are requiring a clinical intake and assessment for participants in the program or are you requiring us to gather demographic information only?

Clinical intake and assessment is not required. The Agency in their proposal is to describe how the intake of Non-CYFD adoptive families will be completed, how the agency will assess/determine the Non-CYFD adoptive family's support and training needs and any other processes described in Section IV, B. Technical Specifications.