

MINUTES OF THE JJAC QUARTERLY MEETING
April 21, 2016

The meeting of the Juvenile Justice Advisory Committee was called to order at 9:05 AM by the Honorable Angie Schneider, acting Chair at the Juvenile Justice Center, 5100 Second Street, NW, Albuquerque, NM 87107.

I. Call to Order at 9:05 AM – The Honorable Angie Schneider, Acting Chair

II. Roll Call for Quorum

A quorum was established with the following nine members present:

Members Present

Honorable Angie Schneider, Acting Chair
Helen Cheromiah
Craig Sparks
Douglas Mitchell
Honorable Freddie Romero
Daniel Rosales, Proxy for Alma Cortez
Diane Taylor, Proxy for Shelly Currier
Adrian Carver, Proxy for Sasha Pellerin
Honorable Alan S. Kirk, Proxy for Sharon Stover

Member(s) Excused

Sharon Stover
Anthony Ortiz
Erica Padilla
Alma Cortez
Sasha Pellerin
John Richmond
Shelly Currier

Member(s) Not Attending

Guests in Attendance

Honorable John Romero, District II Court Judge
Javier Amaro, Coordinator, City of Las Cruces
Lucia Serrano, Coordinator, Chaves County
Brenda Ortega, Coordinator, City of Las Vegas
Cynthia Ferrari, Coordinator, Valencia County
Danielle Archuleta, Coordinator, City of Raton
Erika Meadows, JPPO Supervisor, City of Raton
Stacy Baker, Co-Coordinator, Los Alamos County

Staff in Attendance

Nick Costales, Deputy Director of Field Services, CYFD
Janet M. Musolf, JJS Special Programs Manager, CYFD
Patti Vowell, JDAI Coordinator, CYFD
Steven Brooks, Statewide DMC Coordinator, CYFD
Dorothy Mendonca, JJAC Program Manager/Juvenile Justice Specialist, CYFD
Louis Pacias, JCC Program Manager, CYFD
Ed Raff, Detention Compliance Monitor, CYFD
Cindy Varela, JJAC Grant Manager, CYFD
Sharyn Reynolds, JJAC Administrative Support, CYFD

III. Welcome and Introductions

The Honorable John Romero, District II Court Judge, and the Honorable Angie Schneider, Acting JJAC Board Chair welcomed all in attendance. Judge Romero stated that many of the services that are provided in Bernalillo County would not be possible without the funding and guidance received from JJAC.

IV. Public Comment

Mr. Craig Sparks distributed a handout of a Youth Services Center case manager job description and introduced Ms. Kelly Jo Parker, Chief Juvenile Probation Officer and Ms. Gabby Meisen, Case Manager, both from Bernalillo County.

Mr. Sparks stated that Bernalillo County has youth services center case managers that work inside the juvenile detention center as well as those who work outside the center. Bernalillo County serves twelve other counties throughout the state, but the primary population they serve are in Bernalillo, Sandoval, and Valencia Counties.

The Bernalillo County Juvenile Detention Center conducted a JDAI facility self-inspection. Sixteen people from outside agencies including youth in the community came into the Center and audited operations against the JDAI Conditions of Confinement Standards. Some of the best feedback received was from the kids, based on their interaction with case managers.

Ms. Parker explained that Bernalillo is a tri-county youth services center handling youth from Bernalillo, Sandoval, and Valencia Counties. The tribal jurisdictions that they serve are Isleta, Jemez, and Sandia Pueblos. The JPO's rely heavily on the case managers who play a vital role in helping with intake, releases of information, and obtaining correct parent/guardian contact information. They hold meetings every Friday with the clinical staff and case managers to discuss any youth, who has been in detention for more than 30 days who are awaiting placement, to see how cases can be expedited.

Ms. Meisen explained that the case managers support the JPO's in the Juvenile Justice System in any way that they can. They receive and complete intake screening and assessment interviews with residents. The case managers explain the process to first-time clients to give them a better understanding of the progression of the proceedings.

V. Approval of Agenda

A motion was made by Mr. Craig Sparks and seconded by Mr. Doug Mitchell, to approve the agenda for the April 21, 2016 meeting, with one minor change. The tour of the East Campus was rescheduled for 10:30am to allow the attendees the opportunity to interact with the youth. The amended agenda was unanimously accepted.

VI. Approval of February 25, 2016 Minutes

A motion was made by Judge Freddie Romero and seconded by Mr. Mitchell, to approve the minutes from the February 25, 2016 meeting. The minutes were unanimously approved.

VII. Updates – Written reports and presenters will stand for questions

a. JJAC Unit Update – Janet Musolf, Special Programs Manager

i. Continuum Data

Ms. Musolf explained that her first handout listed the continuums, each of their programs, their spending, youth served and where each continuum site stands on their grant expenditure year to date and the match credit year to date. In the third quarter there is carryover of youth served each month. The JJAC Unit counts new youth and receives demographics for those new youth and have carryover youth who were admitted in the previous month. This gives a good idea of new youth

coming into each program each month and shows how many are being carried over.

Unduplicated youth year to date gives a good understanding of how many youth are being served by each program and by each continuum. April begins the final quarter of the grant and the JJAC Unit starts looking at where expenditures are, where match credit is and possible reversions. In the third quarter, continuums should be 65-67 percent of grant funds expended.

There are a few continuums that have had issues and are working through them. For example, Las Vegas has had a few problems over the last couple of years. In FY16 they ran into issues obtaining responses to their RFP's and the City of Las Vegas executing subcontracts.

ii. Year End Review

The year-end snapshot shows each continuum's original budget, their expenses year to date and the percentage, their match requirement and match reported year to date. We look at that percentage to make sure the match credits are equal to or exceed the expenditures. Based on current spending, we have provided the anticipated revision for FY16.

iii. Reversion and Future funding

The continuum sites are currently on track to revert \$700,000 in grant funding. These funds will be returned, audited, and accounted for in Fund Balance. CYFD may not have access to these funds until the completion of the audit. Additionally, by legislative action, CYFD is capped at \$400,000 to BAR in. In past years we have included the \$400,000 at the time that we make allocations for the next fiscal year. This year we did not do that. With the current condition of the State's budget, there are rumors of a special legislative session to come back and look at all available fund balances. JJAC currently has \$1.2 million dollars in our fund balance. For FY15, \$400,000 was barred in from FY13 funds. That leaves \$1.2 million dollars without adding in the returned FY16 funding. We decided not to count on that additional \$400,000 when allocating FY17 funds because of the possibility of the legislature sweeping fund balances. We are going to wait until July 1st to confirm that we will have access to those funds. Should we have access to the funds, we will prepare the BAR to bring in \$400,000. We will evaluate all continuums and all program on a quarterly basis to determine programs that may receive additional funds.

iv. Strategic Plan Update

We received our solicitation from the Department of Justice for Title II Funds on April 1, 2016. We need to have it uploaded and back to them by June 1, 2016. We will be asking the Executive Committee to review and give their input. The current plan is three years. FY16 is the first year of the plan. FY17 will be an update, and we plan to include additional information covering detention, JCC, JDAI, and DMC. The new Title II solicitation includes an additional requirement that is a significant change from the previous year's solicitation. All compliance monitoring is required to report on a federal fiscal year, rather than a state fiscal year. This requirement has put us a little behind in converting data.

v. Center for State Governments

We had a two-day meeting with individuals from the Center for State Governments. They interviewed us and asked for some additional information. They had some concerns that we did not have any legislative representation at the meeting, but we explained that the legislative session had just ended and the representatives had gone home to their districts. We did receive support letters from Speaker Don Tripp and Representative Gail Chasey.

Their last e-mail was very encouraging and they are hoping to begin planning with us to ramp up activities for a possible ten-month assistance program. We are holding off until we get the actual notice as to whether we have been chosen, but are very encouraged by these conversations. We should know within the next few months, and if we are accepted, the program will probably begin in January 2017.

vi. Board Member Recruitment

Per the By-Laws and the Title II solicitation that governs the requirements for our state advisory group, we must have a minimum of 15 members, with a maximum of 33 members.

With previous resignations, and Anna Marie Loughead who resigned after the last meeting, we are currently at twelve members.

We have been working with the Governor's office on recruitment. It is a multiple step process to bring members on board:

- Applicants first have to complete the online application.
- The Governor's Office reviews that application and determines if a full application should be sent.
- Applicant completes the full application.
- Applicant undergoes background check.
- Governor's Office conducts in-person interview with applicant.

We have had applications sitting in the Governor's office since June of 2015. Harry Montoya, the Governor's liaison for CYFD, the General Counsel for CYFD and many other individuals have been communicating with the Governor's office to expedite this matter.

We have two prospective board members awaiting background checks and another applicant waiting to be interviewed. An additional two people who have submitted the online application and are waiting for the Governor's Office to send them the full application.

If we receive these five appointments, it will bring the membership up to 17 Board members, which would bring us to where we were a year ago. Unfortunately, we have been informed that there are going to be two additional resignations.

We are looking for additional people to be recommended for appointment and ask for support from current board members to nominate anyone that would be a good fit for this committee. We have asked the Governor's office to appoint at least three of these people that are awaiting background checks and interviews by the 1st week in May, so that when we apply to OJJDP, we can be in compliance.

b. Juvenile Community Corrections Update – Louis Pacias, JCC Program Manager

Mr. Pacias gave a written report.

c. Detention and Compliance Monitoring Update – Ed Raff and Steve Shaw, Compliance Monitors

Mr. Raff and Mr. Shaw gave written reports.

d. Continuum Coordinator Update – Javier Amaro, Coordinator Representative

The coordinators met April 20, 2016 with seven coordinators in attendance.

At the February meeting the coordinators elected a three-region leadership team to represent the coordinators. Their goals are:

- Support new coordinators by creating a basic procedure manual.
- Continue to support each other – there have been a lot of staff changes.
- Strengthen partnerships between coordinators and the JJAC Unit.
- Initiate monthly coordinator conferences utilizing Go-To-Meeting. First meeting to be scheduled within the next month.
- Create sustainability and share resources.
- Make continuum-sponsored trainings available to all the coordinators.

VIII. Bernalillo County Continuum – Alternatives to Detention Programs Tour – Craig Sparks, Director of the Bernalillo Youth Services Center

The group took a tour of the Youth Services Center led by Carmela Romero, Program Manager.

The first greenhouse was built within the secure perimeter of the Detention Center in October of 2014 and has since grown into a program that is fully integrated into the residents' daily program schedule. The new hoop garden will be officially dedicated in a ceremony on Earth Day, April 22nd at 11:30am, at the East Campus of the Youth Services Center Complex, located at 5100 Second Street.

The greenhouses will allow youth, in community-based supervision programs, who are not being held in the detention center, to continue working in the farming program after their release from the facility while they are awaiting trial.

IX. Board Sub-Committee Reports – as needed

a. Youth Sub-Committee – John Richmond

In Mr. Richmond's absence, Ms. Musolf gave the update.

- The Youth Sub-Committee is working on a youth retreat, originally to be held before the end of June. Due to scheduling conflicts and other issues, the retreat has been rescheduled to a September/October timeframe.
- Ms. Musolf talked with several coordinators and was surprised to learn of the amount of youth involvement in our continuums. It was very encouraging at the coordinators meeting, when one of our continuums asked if they could BAR money **into** the youth sub-committee line item, so they can bring more youth to the retreat and onto their advisory committee.

b. DMC/JDAI Sub-Committee – Judge Freddie Romero

Judge Romero reported that there has been a lot of activity regarding the Disproportionate Minority Contact (DMC), as well as the Juvenile Alternative Detention Initiative. We had a very enlightening telephone meeting in January with the Technical Assistance Department to discuss them setting up a DMC training for the DMC Coordinator, the JJAC Chairperson, JJ Specialist, and the CYFD Data Unit. The training gave us a framework by which to address DMC types of issues. The first part of the program was an overview of DMC, and what it means. We talked about assessment and that was a crucial part of the training. We received five steps to look at in order to assess DMC in the State of NM. From my understanding, we need more work on the data to satisfy OJJDP and will ultimately try to complete this utilizing the five-step analysis.

The next JDAI Sub-Committee meeting will be held in June and will be focused on the new probation agreement. From the perspective of the Children’s Court, the standard probationary agreement results in people getting in trouble. The current agreement creates requirements that are not reasonable and not consistent throughout the State. This new agreement will cut down the number of standards required. With regard to JDAI, we may not have as many children in detention as a result of this new probation agreement.

c. Grant Sub-Committee – Sasha Pellerin

Mr. Adrian Carver introduced himself as proxy for Ms. Pellerin and reported there is nothing new to report since the last meeting. Ms. Musolf shared that the grants are going through the process of contract development at Contract Development Unit.

d. Executive Sub-Committee – Judge Angie Schneider

Judge Schneider reported that she had spoken with Chairperson Stover regarding the Justice Improvement Initiative. There is an update meeting to be held on April 22nd by telephone.

X. Juvenile Justice Information Exchange – Craig Sparks

Mr. Sparks handed out an article titled, “*Case Now Strong for Ending Probation’s Place as Default Disposition in Juvenile Justice*” and said that the article is very timely and supportive of what Judge Freddie Romero said about reducing conditions of probation terms.

- The old supervision/surveillance probation model does not work and at worst leaves clients more likely to recidivate.
- The new approach is a support-based model that involves a team/wrap around concept.
- Scientific research indicates that the human brain does not fully mature until age 25 or later and as a result, law-breaking and other risky behaviors are common, even normal, during adolescence.
- In many cases, youth grow out of their law-breaking behaviors without any intervention from the justice or mental health systems.
- The shift now is to a support-based model that encourages good self-esteem and teaches decision making processes as youth grow out of law breaking even without intervention.
- This research should be shared with line staff.

XI. Public Comment

No additional public comment was given.

XII. Adjournment

The meeting was adjourned at 11:55am.

**The next proposed meeting to be held on Thursday, July 21, 2016
in McKinley County, NM**

Minutes Approved by the JJAC Committee on July 21, 2016:

Sharon Stover, Chair