

MINUTES OF THE JUVENILE JUSTICE ADVISORY COMMITTEE
Thursday, December 6, 2018

The meeting of the Juvenile Justice Advisory Committee was called to order at 9:01 AM by Douglas Mitchell, Chair, at Bernalillo County Youth Services Center, 5100 2nd Street NW Albuquerque, New Mexico 87107.

I. Call to Order - Douglas Mitchell, Chair, at 9:01 AM

II. Roll Call for Quorum

Mr. Mitchell asked for a Roll Call for Quorum, which was conducted by Cindy Varela, Grant Manager. Quorum was established with the following members present:

Members Present

Douglas Mitchell, Chair
Hon. Alan Kirk
Shelly Currier
Oscar Solis
Oscar Gonzalez
Craig Sparks
Roshanna Toya
Alma Cortez
Faith Annalies Cortez
Ron West

Members Excused

Sasha Pellerin
Helen Cheromiah
Tina Harris
Tony Ortiz
Nathan Tarbox
Hon. Angie Schneider

Staff in Attendance

Janet Musolf, Special Programs Manager
William Kearney, Grants Management Unit Manager/JJ Specialist
Cindy Varela, Grant Manager
Louis Pacias, Grant Manager
Consuelo Garcia, Grant Manager
Steven Brooks, DMC Coordinator
Patti Vowell, JDAI Coordinator
Amanda Gray, Operations Research Specialist

Guests in Attendance

Louise Sanchez, Rio Arriba County RAC STOP Director
Nora Lovato, Rio Arriba County JJAC Coordinator
Javier Amaro, Las Cruces Coordinator
Gerri Bachicha, Bernalillo County Continuum Coordinator
Rose Gordon, TCJJB Coordinator
Sarah Reed, Truth or Consequences Representative
Jan Holleman, Lincoln County Coordinator
Lucia Serrano, Chaves County Continuum Coordinator
Lisa Zuhn, Los Alamos JJAB Board
Andrea Cunningham, Los Alamos JJAB Board
Donna Cosados, Los Alamos County Social Services
Becky Ballantine, Sandoval County Board Member
Annette Ortiz, Torrance County Deputy County Manager
Jenae Ortiz, Torrance County Continuum Coordinator
Noelle Chavez, Valencia County Coordinator
Nancy Sanchez, Valencia County
Thomas Mraz, Valencia County Board Member
Ms. Tereisa Mraz, Valencia County Board Member

III. Welcome and Introductions

Craig Sparks, JJAC Board Member and Director, Bernalillo County Youth Services Center, welcomed the Committee to the Bernalillo County Youth Services Center and provided Board members and attendees with background about the Center and its services.

IV. Approval of Agenda

Mr. Mitchell entertained a motion to approve the agenda for today's meeting. The motion was made by the Honorable Alan Kirk and seconded by Ms. Shelly Currier, to approve the amended agenda as noted above for the December 6, 2018 meeting. The agenda was unanimously approved by voice vote.

V. Approval of April 19, 2018 Minutes

Mr. Mitchell called for a motion to approve the minutes of the October 19, 2018 minutes. Annelies Cortez pointed out she was not in attendance and needed her name to be moved to the "Excused" column, and Craig Sparks pointed out his name needed to be added to the "Members Present" column. Mr. Oscar Solis moved to approve the minutes from the October 19, 2018 meeting with the above corrections to the list of attendees. Ms. Alma Cortez seconded the motion. The minutes were unanimously approved by voice vote.

VI. SFY2020 Funding Recommendations – Grant Subcommittee – Oscar Solis, Chair

Mr. Solis noted that the Subcommittee met on November 14, 2018 to review the applications provide to them by CYFD staff and the Continuum Coordinators. He thanked his fellow subcommittee members and CYFD staff for all their hard work. Ms. Musolf reminded the Board that because there are either direct or perceived conflicts of interest with some Board Members who work with local Continuums, that the recommendations should be discussed as a whole and not individually, and voted on as a whole packet, not individually.

Ms. Musolf noted there was one new Continuum applicant, San Juan County, and that information the subcommittee used to review applications showed no Continuums were substantially underspent in FY 2018. Craig Sparks asked about requested versus recommended funding information, and was directed to that information on specific applicant pages. Ms. Musolf stated a chart of that information would be provided as a follow-up to the meeting.

Mr. Mitchell noted that it appeared as though everyone got what they asked for. Mr. Solis and Ms. Musolf indicated that three applicants (Valencia, Sandoval and Tarrant Counties) proposing Reception and Assessment Centers received additional funds above their original request to support implementation of the model they proposed.

With no additional questions or discussion, Mr. Mitchell entertained a motion to approve. Mr. Solis moved to pass the allocations as recommended. Roshanna Toya seconded the motion. The motion passed by unanimous voice vote. Mr. Mitchell stated that these recommendations will now be sent to the Cabinet Secretary.

VII. Coordinator Letter Discussion – Janet Musolf and Doug Mitchell

Mr. Mitchell recounted that at the last meeting there had been a letter provided by the Coordinators. There were some discussion items and the Board had asked the Staff at CYFD to review the letter and prepare a response. The staff did so and then the Coordinators responded to the response. He noted that he had asked the staff specifically to not respond to the second letter received from the Coordinators but rather to collect that information and communicate that to the new Cabinet Secretary for their consideration as they take office. He then opened the discussion first to the Board members for their comments to be followed by a limited period of public comment.

Judge Kirk shared the important role coordinators play in organizing, leading collaboration, identifying local needs and coordinating program efforts, and expressed concern about the amount of CYFD collaboration with continuums and turnover among continuum coordinators (with the number of hours and hourly rates for some coordinators as contributors). The result is the huge local and state investment needed

to bring new coordinators up to speed. Mr. Mitchell indicated that other coordinator models may need to be explored, (e.g., multi-continuum or regional coordination).

Mr. Sparks expressed that the coordinators' concerns could be addressed differently than how they have been, as the Coordinators do need more support than they've received and it should be addressed as a funding issue, as a training issue and as a communication issue. Mr. Solis offered a comment regarding the role the Board could play, given fiscal agencies set rates and hours, and are reimbursed by CYFD. Ms. Musolf shared that the JJAC funds provide for state reimbursement up to \$22 an hour (with costs above that rate then being a local responsibility), and up to full time hours (1,960 hours). Mr. Sparks confirmed with Ms. Musolf that CYFD set the \$22/hour rate and that the rate could be revisited by CYFD. Mr. Mitchell shared that even with the largest continuum program, there is balance between providing direct services and the administrative costs, and counties/municipalities should examine their contribution when possible. Mr. Sparks hoped the Board could look at rates in the bigger context of not just what's the average of what has been done in the past and what the percentage of dollars that went to services, because there is a totally different dynamic out in the communities today not only in the number of cases but also the types of cases being very different as well. Mr. Sparks went on to clarify that there needs to a thoughtful balance between serving a small number of youth with great needs, and prevention services. Ms. Musolf indicated that the Grants Management Unit would provide a summary of funding to each funding priority category for the next meeting. Judge Kirk noted the importance of taking the needs of rural counties into account in these conversations. Mr. Sparks noted the increase in RAC services funded and the importance of assessing their success. Ms. Currier shared how prevention works, from her experience, in reducing the number of youth getting into risk-taking behaviors.

Mr. Mitchell asked if there have ever been any innovative proposals introduced in terms of handling the coordinator function differently. Ms. Musolf noted that there are two Continuums that are providing services in multiple counties with one Coordinator, but that outside of the traditional Coordinator model currently in place there has not been anything else explored.

Mr. Mitchell then opened the floor for a 30 minute period of public comment on this issue. Ms. Geri Bachicha, the Bernalillo County Coordinator, shared her recent attendance at a national JDAI conference of State to Scale sites and where she was able to share how New Mexico has a state-led, locally informed process. She indicated the purpose of the coordinator collective group is not to rale against CYFD, but to promote professionalism through training and sharing in areas like strategic planning, understanding the juvenile justice system and understanding the national best practices to promote quality assurance. Ms. Nancy Sanchez from Valencia County then shared that the majority of what their County Coordinator does is nurture relationships in the community and leverage resources, that never gets reported but which make communities healthy and safe. She asked the Board to consider different ways to transact business in order to benefit the entire system.

Andrea Cunningham from Los Alamos County indicated that the number one point that all of the communication has been about is to be a voice and have a seat at the table where they are able to be a part of the decision making and discussions as programs are being looked at. Rose Gordon from Taos County noted that one of the things that has been done in Taos County is looking for ways to change social norms regarding juvenile delinquency. She shared the success of their gang and bullying prevention program and concern about the cut in its funding. She also noted other innovations in Taos County including Learning Lab and citation programs, and that the people at the table in Taos have been creative. She stressed the importance of research to test and drive innovation.

Mr. Solis asked about continuum representation on the Board. Ms. Musolf indicated the federal legislation can be researched, and legal counsel can review the issue. Ms. Bachicha from Bernalillo County pointed out that local Board members have and do sit on JJAC. Mr. Mitchell requested legal counsel review.

Becky Ballantine from Sandoval County's Advisory Board thanked the committee for their continued funding and support. She shared her experience with tribal communities and stressed the importance of building informal relationships and the importance of breaking down silos to get people talking. Tom Mraz from Valencia County challenged the state requirement to use proven programs and the importance of prevention. He also expressed that all counties should have representation on JJAC. Donna Casados,

the fiscal agent for Los Alamos County, expressed the challenge of being new and putting together the grant. Jenea Ortiz, Torrance County coordinator, stressed the importance of collaboration and the value of coordinators' input.

Mr. Mitchell asked if multi-year contract had been done in the past. Ms. Musolf responded that multi-year contracts had been done under RFPs but not under the application process. Mr. Mitchell then thanked everyone for their comments.

VIII. Updates – Written reports submitted by staff

a. Grants Management Unit Update

i. Strategic Plan – William Kearney, Grant Management Unit Manager/JJ Specialist

Mr. Kearney reviewed changes made to the Strategic Plan as a result of input by Judge Kirk and Craig Sparks on the draft Strategic Plan at the October 18, 2018 Board meeting. Two corrections on page 19 were identified for correction – deleting “eight” from Goal 1, Objective 1, and labelling the second objective in Goal 2, “2”. A motion to approve the plan, with the two corrections, was made by Judge Kirk and seconded by Craig Sparks. The Strategic Plan was then unanimously approved by the Board.

ii. Unit Funds and Data/ FY 18 Financial Report – Janet Musolf, Special Programs Manager

Ms. Amanda Gray, the new Operations Research Specialist for the Special Programs Unit, was introduced to the Board by Janet Musolf, with a description of the role she will play with data and research. The updated FY 18 Financial Report reflecting expenses by Continuum through October, 2018 was shared with the Board.

iii. Juvenile Community Corrections – Louis Pacias, Grant Manager

Mr. Pacias shared that the Grants Management Unit is examining JCC contractors' fund utilization and will be sending out data to their providers, how much they have spent and how much they need to draw down for the rest of the year to complete their contracts. He noted that if they are not at 50% or 40% by December they are required to write a plan on how they will utilize the rest of their funds throughout the year which is an opportunity to either amend their contract or to approve their plan. Mr. Pacias estimated 4 of the 16 contractors may have to write plans.

b. Detention and Compliance Monitoring Update

i. Detention Compliance Monitoring – Janet Musolf for Samantha Lucas, Detention Compliance Monitor

Janet Musolf pointed out that Ms. Lucas was currently completing the onsite review of the Santa Fe County Detention Center, and that her report was included in the Board meeting packet.

ii. Compliance Monitoring – Bill Kearney for Steve Shaw, Compliance Monitor

Mr. Kearney indicated Steve Shaw was unable to attend the meeting, but shared the information from Mr. Shaw's written report. During the quarter, Mr. Shaw completed site visits to Dona Ana County, Deming, and Sierra County. For the past federal fiscal year (October 1, 2017 to September 30, 2018), he completed 68 inspections.

Next quarter Mr. Shaw will be focusing on site visits to agencies in Bernalillo, Sandoval and Valencia Counties, as well as northeast and northwest portions of the state.

c. Continuum Coordinator Update

The earlier discussion regarding Continuum Coordinator's response to CYFD and the JJAC Board's response to their October 18, 2018 letter served as the Continuum Coordinator segment of the agenda. There were no additional items by the Continuum Coordinators for discussion.

d. Legislative Update - Janet Musolf for Nick Costales

Ms. Musolf shared that CYFD/Juvenile Justice Services went in with a flat budget. She also noted that

there was a meeting scheduled for the early part of the following week with the Legislative Finance Committee regarding the report that came out two years ago, and reminded the Board that in this report Juvenile Justice was taken to task on quite a few things, so the update will be presented on Tuesday, December 11, 2018, at the Roundhouse.

IX. Board Sub-Committee Reports:

a. Youth Subcommittee – Annalies Cortez, Chair

Annelies Cortez updated the Board on Youth Subcommittee Activities. Ms. Cortez reported that she has submitted the Youth Application as well as the Youth Charter for approval at the next meeting and that there are three new youth members from Albuquerque who will be joining them at the next meeting in January, where they will be discussing recruitment and different policies.

b. DMC/JDAI Subcommittee – Ron West

Report submitted by Patti Vowell, JDAI Coordinator & Steve Brooks, DMC Coordinator

Mr. West reported that the JDAI/DMC Subcommittee met on November 8, 2018, with Patti Vowell, Steve Brooks and Janet Musolf, Estevan Gallegos from Valencia County, Sergio Castro from the 12th Judicial District in attendance and that Homer Gleason from the 11th District in San Juan County joined them via telephone conference. Mr. West stated that part of their time was spent bringing everyone up to speed on DMC and JDAI but then they discussed the conference that is to be held prior to June 1, 2019. Mr. West added that their next meeting is scheduled for January 9, 2019, which he believes is at the same time as the Children's Law Institute Conference, and they will be meeting on site at that conference and invited anyone attending the conference to join their meeting.

Ms. Vowell reported that all was going well with the planning of the "Equitable Results Engagement Convening," being provided by the State to Scale Team and the award received from the 21-Day Challenge. She added that there is a very small committee planning this which includes Nick Costales, Steven Brooks, Gerri Bachicha and herself. Ms. Vowell noted survey results for planning input helped identify the Convening location (Ruidoso) and timing (May 2019), so the committee decided to schedule the Convening at the Inn of the Mountain Gods in Ruidoso. She noted that this location was chosen because it is in a central location for many of the invitees. Ms. Vowell indicated they are planning for 100-150 participants, but one issue to finalize is whether to invite all of the Continuum Coordinators, representing all the Juvenile Continuum sites, or to narrow it down to only the State to Scale sites, a decision ultimately by CYFD leadership. Ms. Vowell did note that the Convening will be centered on Reducing Racial and Ethnic Disparities (RRED) as has been previously discussed, and the funding they had received was because of their efforts in that area.

Mr. Mitchell asked Ms. Vowell to report on the progress on the new State to Scale sites for those in attendance who might not be aware. She noted that San Juan County was the first site and now these additional counties have been on-boarded. She then reported that Phase II includes District 13 which is Sandoval, Valencia, Cibola counties and District 6 which is Grant, Luna and Hidalgo, and the next Phase, by next year, would include Lincoln, Otero, Eddy, Chaves and Lea counties. Regarding the current sites she reported that thorough system assessments have been done. Ms. Vowell stated there were lots of interviews currently being compiled into one report that will be completed by the end of the year for District 13 for report out to the Board in approximately January.

Mr. Mitchell encouraged Coordinators working in those communities to be familiar with the JDAI State to Scale work and contact Ms. Vowell to get information related to it as it could drive the kind of funding requests they will submit going forward.

Mr. Solis then asked if any other Board members other than those serving on the DMC/JDAI Subcommittee, were planning on attending this Convening, and Ms. Musolf explained that the JJAC Board will be invited. Ms. Vowell also stated that the State to Scale leadership will also be invited.

Mr. Brooks reported that there was a two-day training with Districts 6 and 13 where the Children's Center for Law and Policy was brought in for the training. He noted that it was a good training but he felt it was something that could be replicated locally without having to bring in national groups. The Convening will address how to incorporate that into the Convening and tie that with the results-based facilitation model which introduces a way of leading these groups toward producing results and developing action steps at these meetings.

c. Executive Subcommittee – Doug Mitchell, Chair

There was no report for the Executive Subcommittee.

X. Public Comment

Gerri Bachicha noted she is part of the development team for the Equitable Results Engagement in May, and that most Coordinators were designated as attendees and requested that all Coordinators be included, as well as JJAC Board members as this kind of opportunity to train together does not happen very often, especially regarding the area of racial and ethnic disparities. Mr. Mitchell commented that he believed that was the goal.

Rose Gordon reiterated the Town of Taos' concern about losing GRIPP funding and asked if there was any process for appealing. Ms. Musolf stated that she was not aware of an appeal process in the past. Mr. Mitchell suggested Ms. Gordon send a letter to Ms. Musolf posing that question and asking if there is any possibility of a reconsideration. Ms. Gordon thanked Mr. Mitchell for that suggestion and said that she just wanted to relay that question on behalf of the Town of Taos. Judge Kirk commented in the past when a Continuum received their funding they were allowed to go back and modify the budget based on the award and based on the priorities of the community. That has been replaced by the Grant Subcommittee review process. Mr. Mitchell asked if the grant application ask communities to prioritize their proposals. Ms. Musolf stated that the application is limited to five programs, which they ask to be put in order of priority on the application. Mr. Mitchell suggested that if Ms. Gordon does pursue further consideration of this issue that she check to see where the GRIPP program was in terms of the priorities of the initial application. Ms. Gordon thanked Mr. Mitchell for that suggestion. Mr. Mitchell then asked Mr. Solis to comment. Mr. Solis expressed his appreciation for Ms. Gordon's comments. Mr. Solis stated he did not have the Taos application available to check the notes he made and those of the other Subcommittee members and staff to be able to address why the decision to not fund the GRIPP was made but he did point out that when the Subcommittee looked at all the applications there is an emphasis on evidence based and an emphasis on aligning each program to the funding priorities and the evidence based definitions associated with that. Ms. Gordon thanked the Board for their time and consideration to hear her comments.

Ms. Musolf then addressed a question by Ms. Gordon's about how CYFD compared to the 20% versus 80% direct services required in the continuum funding. Ms. Musolf indicated that CYFD receives approximately \$90,000 from the \$9 million it manages and that staff is funded through the General Fund except for that amount. Ms. Gordon thanked her for answering that question.

XI. Adjournment

Mr. Mitchell called for a motion to adjourn. Ms. Shelly Currier moved to adjourn, seconded by Mr. Craig Sparks. Motion passed by unanimous voice vote. Meeting adjourned at 11:33 AM.

The next proposed meeting to be held on March 21, 2019 in Las Cruces, NM

Minutes Approved by the JJAC Committee on June 20, 2019:



Douglas Mitchell, Chair