MINUTES OF THE NEW MEXICO JJAC QUARTERLY MEETING
April 20, 2017

The meeting of the Juvenile Justice Advisory Committee was called to order at 9:10 AM by Sharon Stover, Chair, at the Torrance County Commission Chambers, 205 Ninth Street, Estancia, NM, 87016.

I. Call to Order at 9:10 AM – Sharon Stover, Chair

II. Roll Call for Quorum – Cindy Varela, JJAC Grant Manager

A quorum was established with the following ten members present: Mr. Sparks and Judge Currier are running late, Quorum will be established when they are present, all voting will be postponed until they arrive.

Members Present
Sharon Stover, Chair
Craig Sparks (late)
Douglas Mitchell
Honorable Charles Currier (late), proxy for Judge Freddie Romero
Shelly Currier
Tina Harris
Helen Cheromiah
Honorable Alan Kirk
Oscar Solis

Staff in Attendance
Janet M. Musolf, JJS Special Programs Manager, CYFD
Cindy Varela, JJAC Grant Manager

Guests in Attendance
Lisa Zuhn, Coordinator, Los Alamos JJAB
Myar Debbie Abeyta, Continuum Coordinator, Rio Arriba County
Diana Lopez, Coordinator, Sandoval County
Bianca Padilla, Coordinator, Grant County
Dese Molina Coordinator, Luna/Hidalgo
Louise Sanchez, Director RACSTOP, Rio Arriba County
Jenea Ortiz, Coordinator, Torrance County
Danielle Esparza, Continuum Coordinator, Colfax County
Brenda Ortega, Coordinator, San Miguel County
Bridgette Jones, Coordinator, Otero County
Teri Jaramillo, Coordinator, Cibola County CYFD
Noelle Chavez, Coordinator, Valencia County
Nancy C. Sanchez, Grant Manager, Valencia County
Martha Youts, Minutes transcriber

III. Welcome

Annette Ortiz, Certified Public Supervisor/Deputy County Manager, for Torrance County welcomed the committee on behalf of County Manager Belinda Garland. Ms. Ortiz commented on the excellent job Jenea Ortiz, Torrance County Continuum Coordinator, has been doing to keep the County Administration informed of the Continuum's work, funding, meeting benchmarks, etc. She again
welcomed the Committee to Torrance County.

IV. Public Comment

None.

V. Approval of Agenda

Motion to approve the agenda was made by Judge Kirk and seconded by Shelly Currier. Agenda approved unanimously by voice vote.

VI. Approval of January 10, 2017 Minutes

A motion was made by Oscar Solis and seconded by Judge Kirk, to approve the minutes from the January 10, 2017, meeting. The minutes were unanimously approved by voice vote.

VII. Torrance County Continuum Presentation – Jenea Ortiz, Continuum Coordinator

Ms. Stover thanked Ms. Ortiz for organizing the meeting, providing the refreshments, etc.

Ms. Ortiz began by informing the Committee that she had been the Torrance County Continuum Coordinator for a little over a year. She noted that there had been quite a few challenges and coordination issues. Ms. Ortiz then gave a PowerPoint presentation of the evaluation process the Torrance County Continuum had worked through to evaluate their current programs and eliminated one that was not performing up to expectations. They also identified some key areas of need, including community buy-in, tutoring, truancy issues and better coordination with the County.

The decision was made to create a Juvenile Citation Program to help reduce truancy and better coordinate services with a quicker response time to reports, which they hoped would help support local law enforcement in the schools and change the perception of risk in the community, as well as provide knowledge of wrongdoing and provide other solutions. The Continuum partnered with Teen Court and Probation Officers in performing a JIFF on both the teen and the parents in order to give a more accurate picture of what is going on in the juvenile’s life for referral to most appropriate agency. One of the drawbacks determined was that they were not reaching enough youths and needed a higher level of intervention in some cases.

The hope is that in the next couple of years Torrance County will be able to follow the Las Cruces model more closely and will be able to develop a second tier to include determining risks, tutoring, life skills and mentoring for youth. Their goals are to reach more youth, to offer tutoring skills and skills such as cooking and mock job interviews; to show the youth that they have value in the community and show the community that the youth have value change the community perspective of youth function within the community.

VIII. Updates – Written reports

a. JJAC Unit Update – Janet Musolf, Special Programs Manager

   i. Status of modifications to application/allocation process for FY19

   Ms. Musolf noted that at the previous meeting the Grant Sub-Committee discussed meeting

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to discuss modifications to the Application/Allocation process for FY19. Mr. Solis indicated he was interested in serving on the committee and Ms. Stover suggested he contact Ms. Pellerin about serving.

ii. Status of Title II Waiver Request

Ms. Musolf reported that the waiver request for Federal FY16 Title II money was submitted and approved and those monies are going to go to a data collection system. At last meeting it was discussed that when the OJJDP program manager came in she recommended that we put in for FY15, which was done and a retroactive waiver was awarded, so currently there is about $350,000.00 for a data collection system. She noted that the Board was already aware that the almost 400 page Federal FY17 Strategic Plan and Application had been sent out, which will be up on the website shortly. The reason for this being so lengthy is because the OJJDP requires one Strategic Plan the first year to cover the next three years, in other words project out for three years what the plans are. The second year it is to be left the same with 2016 updates inserted, which almost double it, and then that document is left as is and the 2017 updates added, so the document tripled in size over three years. Ms. Musolf noted that a lot of things had been added this year.

An appendix was added that breaks down every county and gives a trend analysis on what is happening in each county as it pertains to referrals for delinquency, status offenses and probation violations. It also notes how many youth went to detention, how many were committed, what the JPO load is for three years. This was submitted prior to the deadline with another waiver request, so hopefully, if the third and final waiver request is granted that will come to a total of $500,000.00 for a data collection system.

Ms. Musolf also addressed the situation in which the Special Programs Unit would be taking over another almost 3 million dollar grant as of July 1, 2017, for State-wide mentoring to include 1-on-1 mentoring and group mentoring. This program has been run through DFA for the approximately the last 8-10 years. This program already has long-term sub-contractors and RFPs, but what they are looking for the Special Programs Unit to do is take over monitoring. She again noted that some of those service providers are the same service providers sub-contracted with JCC and JJAC. Ms. Musolf stated that if nothing changes, as of July first, the Special Programs Unit will now be managing just over 10 million dollars in funding for services throughout the state.

iii. Data Accountability

Ms. Musolf noted that we are currently in April and the data for July is still not correct. She noted that Ms. Mendonca and Ms. Varela had met individually with a lot of the Continuums and did training at the Coordinators meeting in January, and asked for corrected forms by March. The Data Bureau worked in March and the first part of April trying to dump all of those numbers together using an excel spreadsheet. There were still errors which prevented the data dump. Ms. Musolf then went on to explain some of the details of what was creating the errors. Ms. Musolf noted that Ms. Cindy Varela is working diligently to make sure that the Activity Logs and the invoices line up and getting invoices paid, but right now they are unable to give data on JJAC to anyone. Ms. Musolf reported that none of the continuums do not have correct data and a discussion about why the system is prone with errors was discussed.

Ms. Stover then asked who attended the Continuum Coordinators meeting the previous day. The coordinators who attended were from Los Alamos, Otero, Torrance, Colfax, Valencia, Sandoval, Grant, Luna/Hidalgo, Rio Arriba, Cibola, San Miguel. Ms. Stover asked how to get the word out to the rest of the County Continuum Coordinators. Ms. Musolf stated there would be an e-mail going out today. Ms. Stover suggested some phone calls as well. Ms.

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Stover then asked how to “idiot proof” the system, to make it simple, so the data gets in.

Discussion continued into the details of the errors, how can they be fixed, what would be the timeline and if there is any training available.

iv. Statewide Juvenile Justice Improvement Initiative

Ms. Musolf referenced the Counsel of State Governments who came in twice, in March 2016 and again in August 2016, and met with JJAC Board Members, and a lot of different community stakeholders across the State, the Legislature, Public Defenders, Judges, District Attorneys, Law Enforcement. In March there were three days of small group meetings. In August there were two days of small group meetings. CSG was awarded a grant from the Department of Justice, OJJDP, to provide technical assistance to states for the study of recidivism. After the March and August meetings they chose Nevada.

OJJDP and CSG determined there was enough funding awarded to enable them to choose a second state, so New Mexico impressed them sufficiently that they came back and had a couple of more meetings and asked if New Mexico would join the initiative. The launch was last Thursday, April 13, 2017. Ms. Stover and Mr. Sparks both sit on the task force. She noted that many of the Continuums had more small group meetings while the Counsel of State Governments was here and that this is going to be a fairly aggressive study. The idea being to have data analysis and recommendations by September or October, and then looking at whether or not there are any recommendations for change in Legislation for the next session. She then stated that this then speaks back to the issue of Data Accountability as we were not able to provide CSG with data on JJAC.

b. Juvenile Community Corrections Update – Louis Pacias, JCC Program Manager

Ms. Stover asked for questions regarding the printed report. None were presented.

c. Detention and Compliance Monitoring Update – Ed Raff and Steve Shaw, Compliance Monitors

Ms. Musolf noted that Mr. Raff is out on extended leave and Mr. Shaw’s report is attached for review.

d. Continuum Coordinator Update – Coordinator Representative

Judge Kirk reported that the meeting the previous day was one of the most invigorating meetings the Coordinators had had. He was really impressed with their reports on their programs and how they really got into talking about funding sources and ways to collaborate and partner for funding. He stated though that the most enlightening part of the meeting was the information about different programs and how they are running in different counties. He thanked and complimented all of the Coordinators present for their work and their interaction at the meeting.

Ms. Stover asked why some of the other Coordinators do not attend meetings, whether it was funding or time related. Travel was given as one of the primary reasons. Ms. Jenea Ortiz noted that Coordinators are only mandated to attend two meetings. Ms. Stover asked the Coordinators to let the Committee know if there was anything else needed to make attendance better.

Ms. Stover then asked for further comments from the Coordinators. Ms. Diana Lopez, Coordinator for Sandoval County, reported that they had communicated with the other Coordinators what had been discussed at the CSG meeting and who had attended. She stated they also discussed the Data Workgroup that some had been invited to and they collected questions from all of the Coordinators who attended the meeting yesterday and that they will bring those questions to the

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Workgroup when it meets.

Ms. Lopez asked if the Final Report for the year will just be the four questions they had already received or if there will be another template to use. Ms. Musolf noted that no changes had been made due to the staff shortage. Ms. Musolf noted that the Final Report can include information on any and all programs the Continuums are using regardless of whether they are funded by JJAC, to communicate the overall picture of what each Continuum is doing and their accomplishments. She commented that this is the perfect place to let all involved know what is happening at the local level.

Ms. Jenea Ortiz asked if the CYFD background forms had changed and if so, could the Coordinators get copies. Ms. Bianca Padilla noted that she had received an e-mail that the cover sheet had changed about two weeks ago. Ms. Padilla offered to forward the e-mail regarding this.

IX. Board Sub-Committee Reports – as needed, time permitting

a. Youth Sub-Committee – Alma Cortez, Chair

Ms. Tina Harris reported that they are set up to have their first telephone conference next month and there will be an update in July. Ms. Stover asked about the Sub-Committee reaching out to the sites to make sure they were all getting youth on their Boards. Ms. Harris reported that yes, they were doing this.

b. Grant Sub-Committee – Sasha Pellerin, Chair

Ms. Stover noted that Ms. Pellerin will follow up at a later date.

c. JJAC Board Chair Executive Sub-Committee – Sharon Stover, Chair

Ms. Stover noted that the only thing that had been brought to her attention was in HB2 that was approved there was a statement saying the Department could take money from both JCC and the JJAC fund, up to $400,000.00. Ms. Musolf stated that this language has always been there and for JCC it was increased from $100,000.00 to $400,000.00.

Ms. Stover then read, “JJAC BAR $400,000.00 to Juvenile Justice facilities”, and noted that it says the same thing in the House Bill as well. Ms. Stover then stated that it should be noted that it was not the intent of anyone from CYFD to have that language in that Bill and they will not be taking any BAR action on this funding. Ms. Musolf state, that to her knowledge it is known that the movement of up to $400,000 is for the purposes of adding funding to the current allocation for JJAC and JCC services, not for use in the facilities – but that she would confirm.

Ms. Stover stated that she will make an effort to follow up on the LFC Report, and requested Janet’s assistance in proving information. Other board members indicated an interest in attending the meeting.

X. Public Comment

None.

Ms. Stover thanked Torrance County for hosting the meeting and doing a wonderful job. She also thanked the Coordinators for their attendance and told them to let the Committee know if there is any way to make things better for them.

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XI. Adjournment

The meeting was adjourned at 11:28 AM.

The next proposed meeting to be held on October 19, 2017

Rio Arriba County

Minutes Approved by the JJAC Committee on July 20, 2017:

Judge Angie Schneider, Vice-Chair