MINUTES OF THE NEW MEXICO JJAC QUARTERLY MEETING
January 10, 2017

The meeting of the Juvenile Justice Advisory Committee was called to order at 1:00 PM by Sharon Stover, Chair, at the Sandoval County Juvenile Services Program, 711 S. Camino del Pueblo, Bernalillo, NM 87004.

I. Call to Order at 1:00 PM – Sharon Stover, Chair

II. Roll Call for Quorum – Dorothy Mendonca, JJAC Program Manager

A quorum was established with the following fifteen members present:

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<th>Members Present</th>
<th>Member(s) Present by phone call</th>
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<td>Sharon Stover, Chair</td>
<td>Honorable Angie Schneider</td>
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<td>Craig Sparks</td>
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<td>Douglas Mitchell</td>
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<td>Alma Cortez</td>
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<td>Shelly Currier</td>
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<td>Sasha Pellerin</td>
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<td>Annelies Cortez</td>
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<td>Tina Harris</td>
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<td>Dolores Connor</td>
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<td>Helen Cheromiah</td>
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<td>Honorable Freddie Romero</td>
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<td>Anthony Ortiz</td>
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<td>Honorable Alan Kirk</td>
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<td>Oscar Solis</td>
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Guests in Attendance

Glenn Walters, Director Sandoval Community Services
Phil Rios, Sandoval County Manager
Lori A. Parra, McKinley County Community Services Director/Coordinator
Diane Irwin, Director of Juvenile Justice, Sandoval County
Diana Lopez, Sandoval County, JDP
Becky Jones, Health Protection Specialist
Michael Lucero, Juvenile Justice Director, RAC
Aliaya Chavez, SCYL Chair
Karla Miranda, RAC Sandoval County
Javier Amaro, Coordinator, City of Las Cruces
Richard DeMella, Coordinator, City of Santa Fe
Ted Allen, Coordinator, Lincoln County
Nancy Sanchez, Grants Management Director, Valencia County
Ruben Barreras, Los Lunas School Truancy
Noelle Chavez, Coordinator, Valencia County
Erik Moreno, Valencia YDIT Court Attorney
Javier R. Molinar, Representative, Juvenile Justice Board Youth Committee
Kirstin Keller, Coordinator, City of Socorro
Jenea Ortiz, Coordinator, Torrance County
Kathy Burris, Coordinator, City of Truth or Consequences
Larry Davis, Bernalillo High School Vice-Principal
Louise Sanchez, RACStop Director, Rio Arriba County
Jerome Arellano, Coordinator, Rio Arriba County
Lisa Zuhn, JJAB Coordinator, Los Alamos County
Father Robert Mundy, Chair, Valencia County Continuum Board
Martha Youts, Minutes transcriber
Rose Gordon, Coordinator, Taos County JJC
Lucia Serrano, Coordinator, Chaves County Continuum
Natalia Dalton, Chaves County, DWI Tech

Staff in Attendance
Nick Costales, JJS Deputy Director, CYFD
Janet M. Musolf, JJS Special Programs Manager, CYFD
Dorothy Mendonca, JJAC Program Manager/Juvenile Justice Specialist, CYFD
Cindy Varela, Grant Manager, CYFD

III. Welcome and Introductions

Ms. Stover welcomed Mr. Oscar Solis and Judge Alan Kirk as new JJAC Board Members and thanked them for their attendance at their first meeting.

Mr. Solis introduced himself as being affiliated with Special Olympics New Mexico in their Law Enforcement Torch Run Division, serving law enforcement and their families, military and fire by providing community policing activities throughout the State, fostering relationships within the Public Safety environment.

Judge Kirk introduced himself as a Municipal Court Judge from Los Alamos, and that he has chaired the continuum in Los Alamos since its inception, fourteen years ago, and that he has been active in a lot of the juvenile initiatives in the community, including the Teen Center, which is now in its second year of operation.

Ms. Stover then recognized Mr. Phil Rios, Sandoval County Manager, who welcomed the Committee and guests. Mr. Rios noted that the Sandoval County Program has been in operation for about six years and expressed his continued support of the program as it has greatly helped the youth of the community. He thanked the Committee for coming to Sandoval County for their meeting. He introduced Mr. Glenn Walters, the new Sandoval County Community Services Director, who is also a former Sandoval County Commissioner.

Ms. Stover then introduced the Judge Louis McDonald, Chief Judge, 13th Judicial District Court, who has been involved with Juvenile Justice for many years and thanked him for attending. Judge McDonald spoke briefly about the building in which the meeting was being held, that it was the old Sandoval County Courthouse. He then described how the funding Sandoval County receives from the JJAC Committee has provided some of the best initiatives he has seen since he has been on the bench, especially for the youth of Sandoval County. He thanked the JJAC Committee for what they have done for the youth of New Mexico and especially in Sandoval County and welcomed the Committee to Bernalillo.

Ms. Stover then introduced Ms. Becky Jones, Co-Chair, Sandoval County Continuum. Ms. Jones introduced herself and related that she started out as the JJAC Coordinator in Colfax County and
now is working in Sandoval County. Ms. Jones recognized and thanked Ms. Diana Lopez and Ms. Diane Irwin for their hard work and contribution to the work of the Sandoval County Continuum Board. Ms. Jones also made note of the diversity of the Sandoval County Board and that there is a great deal of involvement within the immediate community and surrounding communities. Ms. Jones then thanked the Committee for their support.

Ms. Stover then recognized Mr. Nick Costales and thanked him for his attendance. Mr. Costales introduced himself as the Deputy Director for Field Services for CYPD. Mr. Costales thanked the Committee.

IV. Public Comment

None.

V. Approval of Agenda

Ms. Stover added a few update items to the Agenda under her Chair report.

A motion was made by Mr. Douglas Mitchell and seconded by Ms. Alma Cortez, to approve the agenda for the January 10, 2017 meeting. The amended agenda was unanimously accepted.

VI. Approval of October 20, 2016 Minutes

A motion was made by Judge Kirk and seconded by Ms. Dolores Conner, to approve the minutes from the October 20, 2016 meeting. The minutes were unanimously approved.

VII. Sandoval County Continuum Presentation – Sandoval County Reception Assessment Center and Learning Lab, by Michael Lucero, Coordinator.

Ms. Diana Lopez introduced Mr. Michael Lucero, Coordinator of the Reception Assessment Center. Mr. Lucero gave an overview of the work of the RAC and how it has influenced an increase in the graduation rate in the schools and that there have been other successes other than high school graduation, such as obtaining a GED, job placement, or other community engagement opportunities. One of the results of this is the formation of the Sandoval County Youth Leadership Group, which has done various outreach activities to help redirect youth away from things like substance use or alcohol use. Mr. Lucero then introduced Ms. Aliyah Chavez, Chair of the Sandoval County Youth Leadership Group. Ms. Chavez introduced herself, stating she is from the Santo Domingo Pueblo and currently a senior at Bernalillo High School. Ms. Chavez described the group as doing a lot of advocacy throughout the community of Bernalillo. Through her participation in this program Ms. Chavez described visiting homeless shelter and doing food drives and clothing drives. Ms. Chavez has also attended several out of state events including one in Oregon and another in Washington, D.C. Mr. Lopez then emphasized the need to help the Native American youth identify their importance within their tribal culture and on the reservations and what their contributions to those communities could be and that this is being addressed in Sandoval County. One result of that initiative has been the organization of the “Bear Group”, who then performed several traditional tribal songs.

Ms. Diana Lopez then introduced Mr. Larry Davis, from the Bernalillo High School Learning
Lab. Mr. Davis then described the work of the Learning Lab to include working with students with disciplinary infractions, excessive absenteeism or at risk students; students for which the Learning Lab would be the best monitored environment for them.

Ms. Diana Lopez then mentioned the AES (Alternative Education Setting) Rio Rancho Public School Program, which is also a Learning Lab. The representatives from that program were unable to attend today’s meeting. Ms. Lopez noted that there is an amazing working relationship with all of the school districts in Sandoval County, principals, administration staff, etc.

VIII. SFY2018 Funding Recommendations – Grant Sub-Committee Sasha Pellerin, Chair

Ms. Stover noted that the committee’s review process continues to improve and thanked the staff for their assistance in that, as well as committee members Tony Ortiz, Alma Cortez Roshanna Toya, Dolores Connor and Committee Chair, Sasha Pellerin. Ms. Stover called the Board Members’ attention to the information in their packets.

Ms. Pellerin thanked everyone for all the hard work done and that the process was a little smoother than in years past. There were more people involved and there was a good process in place. She also thanked the staff for their good insight when looking at the grants and also when looking at recommendations and parameters regarding creation of recommendations for funding this year. Ms. Pellerin reminded the Board that there was less money to allocate, so cuts had to be made and that this was a difficult conversation but she felt confident that it was done from the parameters. Ms. Pellerin described when examining the grant applications, the committee looked at outcomes and data in order to see how the need statements related to what the continuums were saying they were doing and how many students or children they were serving. Another point examined was the fidelity to models that are proven as best practices, as well as work plans for programs, specifically new programs added this year. Ms. Pellerin stated that due to the reduced funding, it was very difficult to look at new programs and consider them when there were already programs in operation. She stated that the Grant Committee also took into account the JJAC strategic planning priorities and how they related to the grant submission. Finally, the Grant Committee looked at statewide consistency in areas such as, not looking at caps but just determining how to be consistent across the state and making sure that everyone is “on an equal playing field”, and in light of all these factors the Committee had to be very frugal in allocating funding.

Ms. Janet Musolf reviewed the Grant Application process for the benefit of the new Board Members. Ms. Musolf noted that the Grant Committee went back to keeping fidelity of the State Statute that really drives the 2.7 million dollars of State funding received. She reviewed the State Statute, the CYFD three-year Strategic Plan and the requirements of the Grant Application. Ms. Musolf made note of the fact that it was difficult for CYFD and the Committee to determine the effectiveness and fidelity of the models without data, so one of the things that was really stressed was presentation of data to show the needs, tie the programs back to the needs and then show the results received in the local communities with those programs. She stated that in many cases the Grant Committee did not receive data to justify programs or continue funding, or to justify the request for new funding; these went into the decision making process as well. Ms. Musolf reiterated that the application required a Comprehensive Work Plan for newly proposed programs, to discuss what the program was willing to do outside the confines of the application, asking for a more in-depth
description of the program since it was new and that applications that did not submit a Comprehensive Work Plan with new programs were immediately removed from consideration. Applications were also asked to prioritize their proposed programs for funding because of the funding cuts and recommendations for how much funding reduction a program could sustain and still remain functional. Programs that met the priorities outlines in the three-year plan were given priority in funding. Ms. Musolf stated that to keep consistency across the State and in line with the requirements of the grant agreement, continuum requesting funding for coordinators were funded for one (1) Continuum Coordinator and that applications requesting a full-time Coordinator were not funded at 100% due to the fact that the grant agreement provides for paying the Coordinators for certain items, but not time-off and holidays. Ms. Musolf reported that of the twenty-two applications submitted, twenty-one arrived before the deadline; unfortunately the City of Las Vegas missed the deadline by a little less than an hour. The Committee determined that because twenty-one did make the deadline, the Committee would not review the application submitted after the deadline, but a minimal amount of money would be allocated to continue their successful programs from their current contract, as had been done for McKinley County the last year.

Ms. Musolf reviewed other general recommendations of the Sub-Committee and JJAC Unit discussion. She noted that again, keeping with the LFC report, they looked at data, accountability, effectiveness and the consistency of funding across the State. The LFC is asking JJAC and CYFD to look at any other models available to try to determine what may work for New Mexico in allocating funds in the future, and that the Sub-Committee and the JJAC Unit will be continuing discussions regarding this. She noted that they have heard the frustrations expressed with the application process and over the next 6-8 months, prior to SFY2019 submissions, they will look at other ways to allocate funds; what could be consistent across the State, what would be equitable to the continuums while still meeting the needs and intent of the Statute. She reported that the Committee and the JJAC Board committed to looking at over the match requirement in the Statute, noting that currently match is not calculated with fidelity to the Statute. Another recommendation is that SFY2018 will be the last year that JJAC or CYFD funded a school resource officer (SRO). She stated that there are other funding sources specifically for SRO programs; so this will allow that one continuum the next seventeen months to look at alternative funding sources for the program.

Ms. Musolf reviewed the amount of funding requested by each continuum and that the JJAC Sub-Committee had requests of over 3.7 million dollars with only 2.765 million dollars in State funding available. This presented the Committee with a very hard decision with having to cut almost 1 million dollars in funding as is similar in past years. Ultimate recommendations that the Sub-Committee arrived at were a total of over 2.8 million dollars, with just under $72,000 in Title II Federal Funds in additional funding. These recommendations will be forwarded for final decision by the CYFD Cabinet Secretary.

A motion was made by Ms. Sasha Pellerin and seconded by Mr. Douglas Mitchell that a recommendation be made to the CYFD Secretary, in the amount of 2,836,505 million dollars, be made for statewide Continuum funding for SFY18.

Mr. Douglas Mitchell acknowledged the work of the Committee. This is a big project and the Committee has done a great job and that each year it gets better. He also noted that each year the staff support gets better.

Mr. Craig Sparks posed a question about the funding cuts proposed by the continuums.
specific example he gave was with regard to a particular item listed for Bernalillo County. Ms. Musolf elaborated with regard to whether programs were aimed at pre-adjudicated youth or post adjudicated youth. Programs dealing with post adjudicated youth were moved to Juvenile Community Corrections (JCC) because JCC funding allows for services to adjudicated youth, whereas the ones in JJAC programs are supposed to be pre-adjudication. Mr. Oscar Solis posed a question about the data requested from the local continua as to whether this is being examined with respect to each continuum’s unique outcomes to their programs.

Ms. Musolf responded that the outcomes are not standardized across the State because each county is very diverse, but whether there have been local successes or “benchmarks” with each specific program; i.e., follow through on programs, post program or program exit surveys. Ms. Musolf commented that there simply was not a great deal of data received overall and it was left up to each local continuum to tell the committee what their program’s success was or how they calculate success or how they calculate graduation from programs, etc.

Mr. Solis then asked how these proposals are submitted.

Ms. Pellerin responded that it is a written submission.

Mr. Solis asked if the continuaus have a chance to explain the qualitative data.

Ms. Pellerin explained that that had been done in the past but this year it was decided not to proceed in that manner due to the logistics of having continuum representatives come from all over the state and that it was written narratives that were examined in this process. However, if there were questions regarding the proposal it was sent back to the continuum to give them an opportunity to answer the questions before the Committee met.

A question was posed by Judge Romero as to whether the Committee was looking for best practices and/or evidence based criteria on the grant applications. Ms. Pellerin explained that the Committee was looking for either/or, but both were good and the Committee had given the continuaus other web sites to reference to help programs stay within the Statute. Judge Romero then asked if there was only partial funding for programs that serve both pre-adjudicated youth and post adjudicated youth. Ms. Musolf explained that the programs that were not funded were, from the Committee’s understanding from their application, 100% post adjudicated. She went on to say that in many of the continuaus the JCC program manager works closely with the JJAC coordinator to help determine where to find services for youth depending on their status.

Judge Romero questioned that if a community has a certain benchmark as success for a program but the Committee has some concerns about that, how is it addressed? Ms. Musolf answered saying that because each community is different and that the same program utilized in different communities will have differing results; the continuaus have been asked to tell the Committee what they view as success with their programs; the Committee is depending on the continuaus to communicate to the Committee how each program meets the needs of the community and how it is being successful within the community.

Mr. Tony Ortiz asked if there had been any communication from the LFC about what they
intend to do with any balances that may be in the JJAC fund.

Mr. Nick Costales commented that CYFD was one of the few agencies during the Special Session last year that did not get cut, which he believes is a recognition of the work that is being done and that JJAC is one of the great examples of the work being accomplished. He noted that CYFD had been told to expect cuts this year, that CYFD will not be left alone, but there is no way of knowing how much the cuts will be.

Ms. Pellerin noted that part of the Grant Application review was trying to keep a balance between the big sites that are serving large populations and the sites serving rural populations, but thinking about funding all of the counties and growing this should really change the planning viewpoint moving forward.

Mr. Mitchell asked if the general recommendations of the Grant Sub-Committee were inclusive in the motion that was made or if there needed to be a separate motion, or amend the motion to include the general recommendations of the Grant Sub-Committee.

Ms. Stover stated that the motion was for the 2.8 million dollars. She asked if Mr. Mitchell was referring to the last three “General Recommendations”. She then asked Ms. Pellerin if she wished to amend her motion to include the “General Recommendations”.

Ms. Pellerin then amended her motion to include the dollar amount of 2,836,505 million dollars, as well as the three listed “General Recommendations”, which Mr. Mitchell seconded. Motion passed by unanimously. The General Recommendations were as follows:

- The Legislative Finance Committee’s Program Evaluation: Effectiveness of Juvenile Justice Facilities and Community Based Services (2016), questions the cost of continuum-funded services rising, with resources distributed unevenly around the state and resulting in a large variation in the cost per client. It is the recommendation of the LFC, as well as the JJAC Board, for the JJAC Unit and JJAC Grant Committee, to work together on possible alternative methods of allocating funds for state fiscal year 2019.

- The JJAC Grant Committee and Unit agree to review the many issues that exist regarding the statutory requirement of forty percent match. Currently, match is not calculated with fidelity to the statute.

State fiscal year 2018 should be the last year to fund student resource officers. There are numerous other funding sources specifically designed for an SRO program, including the Department of Justice. With JJAC requests rising, for a limited amount of funding, more appropriate alternatives for funding should be utilized. This notice allows the applicant seventeen months to obtaining alternative funding sources.

Ms. Stover thanked the Grant Sub-Committee for their hard work.

Ms. Pellerin then invited Mr. Solis to participate in next year’s Grant Sub-Committee. Ms. Pellerin also noted that the Grant Sub-Committee will begin its work soon and is going to review a list of issues and a list of what other states do.
IX. Updates — Written reports and presenters will stand for questions

a. JJAC Unit Update — Dorothy Mendonca, JJAC Program Manager

i. Continuum Data

Ms. Mendonca called the Board’s attention to the printout in their packet regarding billing of continuums, in particular invoices that have not been paid because the data does not correlate correctly to the invoice to allow payment. She commented that at the Coordinators Meeting that data had been discussed. There is progress, with the data analysts, to work on gathering consistent or uniform data.

Judge Kirk commented on the continual struggle the continuums have experienced with the changes in data reporting and the systems, noting that at this point it appears to be a real system failure. He noted that he has not seen a collaborative effort regarding this issue. He requested that a letter be drafted to Cabinet Secretary Jacobson requesting that a Strategic Plan for Data Collection be undertaken. He also stated that in that Plan he would like to see participation include CYFD Staff, JJAC representation and Continuum representation. Motion was seconded by Mr. Sparks.

Mr. Mitchell asked if the motion was asking for more of a task force to be created or a Strategic Plan.

Judge Kirk reiterated that he was asking for a Strategic Plan due to the question of whether or not there is usable data being collected in a lot of areas. He further noted that it seems that a majority of the continuums are struggling with this issue which further enforces the need for a collaborative effort, thus his formal request for a Strategic Plan.

As a point of further discussion Mr. Sparks noted that 90% of sites are having issues which would indicate more of a problem with the reporting process rather than the staff involved. He then stated he would support any mechanism to try to find an easier, more understandable reporting process to get invoices paid.

Mr. Mitchell commented on the continuing problems with data and that the handout given at the previous meeting in Socorro listing the data items requested, did not appear to be things that would be hard to collect or determine. He asked for a better definition of what data is needed.

Ms. Musolf explained the majority of the information being requested is demographics for data. She noted that the information required for invoicing is being lumped together with the data. She clarified that the data is a Youth Registry that gives a unique number to each youth in the continuum that is receiving services. The demographic items being requested are gender (male, female, transgender), ethnicity, birth month and year, zip code, city, and 2 or 3 more questions under demographics. She noted that there has been an issue with youth being duplicated because of inconsistencies in
reporting gender, for instance. This causes problems when this data is merged to determine how many times that particular individual is coming into this continuum's programs; so if there is no consistency between the unique identifiers for each of the youth, it throws the data off. She explained that when there are inconsistencies, in things such as the ethnicity, the computer programs do not recognize these individuals as the same person. Another issue is inconsistency in birth month and year reporting which also prevents the computer from merging data correctly. If all of the continuums use the same format, and only the format provided, all of the monthly reports could be merged together and the report generated. At this point, there is so much inconsistency that a report from the same continuum cannot even be generated just to show how many youth are taking part in their programs. She also stated that another problem area is with the “fee for service” programs. What has been requested is an activity log each month stating the date each individual youth is participating, and the specific program they are participating in, and whether they have exited the program. This is being requested in order to judge if youth are consistently participating in the programs. This information is what is directly tied back to the invoicing. If the invoice states 55 hours of service and the activity logs only reflect 45 hours than that invoice cannot be paid until this is reconciled.

Ms. Dolores Connor noted that there are continuums that are finding their own resources within their communities and that the continuums need to start focusing on how to look within their own community for other funds to subsidize what they are getting from the Legislature. She expressed a need for collaboration between the continuums to share information for finding community resources for additional funding.

Judge Kirk commented regarding the fact that there are seventeen continuums that are being held with funding in arrears, some as much as five months, and again stated that this seemed to be a system process problem.

Ms. Musolf reminded the Board that the Grant Agreement states the requirements for payment are two things: the invoice and the data backup. The problem with regard to payment of invoices is not the Youth Registry but the Activity Sheet, which does not reconcile with the amount being requested. The Activity Sheet must accurately reflect what is being invoiced. She further noted that there needs to be response from the continuums when clarification is requested; there needs to be more two-way communication between continuum coordinators and the fiscal agent.

Mr. Mitchell offered a point of clarification; that there are two issues, one being the demographic data and the other is the way the billing has to match. He noted that there can be no compromise on the second issue, as that would be an audit exception, so payment cannot be made, so it makes sense that if the information being submitted is just wrong it is not a system issue it is a performance issue. He encouraged the staff to relay their concerns back to the local continuums as quickly as possible in order to resolve the discrepancies so invoices can be paid.
ii. Title II Waiver Request

Ms. Musolf commented that this was a follow up on an e-mail that went out to everyone the first part of December. She reiterated that a waiver had been received for Title II for Federal FY16 funds to put the majority of the funding toward a more comprehensive, user friendly, adequate computer system to get rid of the spreadsheet that was a last resort. Ms. Musolf commented that when talking to the OJJDP Program Manager when she did a site visit, she told us that we could still request a retro-waiver to some of the FFY15 funding that has not been used. A waiver was requested for $113,333.00 from our FFY15 funds to add to the amount from FFY16, so the goal is to have a comprehensive, user friendly data collection system that gives us useable data, and could possibly include invoicing, to simplify invoicing and directly tie invoicing to activities. A letter was sent to the current OJJDP Administrator to review the request. Nothing has been heard yet, but our Program Manager said get it in there because if we did not get it in with the current Administration we might as well wait 6-8 months because of how Administrators leave, then confirmation and then trickle down to Directors, etc., so that is what we did and we are waiting to hear. She stated she hoped there would be an answer before 01/20/2017.

iii. Isleta Pueblo Agreement Update

Ms. Mendonca stated that there is currently a contract with Isleta Pueblo with the hopes of contracting again with them next year. Isleta Pueblo has had some revamping with their Wellness Center and they are moving forward. No numbers or data available yet.

b. Juvenile Community Corrections Update – Louis Pacias, JCC Program Manager – By written report.


Ms. Musolf gave an update that there is a Detention Standards review committee meeting tomorrow, 01/11/2017, which will be the second meeting of the committee to review the Detention Standards. They are conducting a comprehensive review to see if there is anything that needs to be changed, updated or additional Federal Regulations compliance. Ms. Stover asked Ms. Musolf about a report that is due. Ms. Musolf responded that the Title II grant requires a Compliance Monitoring Report that is due the end of January and Mr. Steve Shaw and Mr. Steve Brooks are handling that report.

d. Continuum Coordinator Update – Coordinator Representative

Ms. Diana Lopez reported there was good attendance at the meeting earlier today. She stated that the primary theme she noted from the Continuum reports was community collaboration, how the continuums were tapping into community resources, of looking into your community and seeing what other organizations and agencies are available to tap into to receive possibly free services. She noted that in some
cases these organizations are actually looking for youth to serve, so this is an opportunity for entities to help each other. She reported a number of new programs starting up that are focused around cooperation through the community and a lot of leveraging of resources. She also noted the Continuum Coordinators have a Leadership Team which includes two representatives from the northern region of the State, two from the central region and two from the southern region. There was also discussion about using a communication tool such as a Google group or a drop box, something online that all the coordinators can connect to in order to draw in items such as samples of MOUs, samples of contracts, resource lists, anything that would be beneficial for the group. The hope is to have something set up by the next Coordinator meeting. She was thankful for the training received on the data reporting and thanked Cindy Varela for the handout that details what the Staff are looking for.

X. Board Sub-Committee Reports- as needed, time permitting

a. Youth Sub-Committee – Alma Cortez

Ms. Annelies Cortez reported that there is a Youth Sub-Committee meeting planned for next month and she was asked that if the coordinators have not submitted their youth contact information, they can still submit their e-mail and their name. She reported that they have been asking at several meetings now for the Coordinators to turn in their youth Members and so far six have turned them in. The committee is waiting for the majority of the continuums to turn in their youth names, however, will proceed with those who have responded.

Ms. Mendonca recognized Valencia County for bringing some of their youth members to the meeting to get a better view of what is going on.

Ms. Stover asked that the youth members introduce themselves; they were Javier Molinar, a junior at School of Dreams Academy in Los Lunas, who is currently a YDIT Court Attorney and the representative for the Juvenile Justice Board Youth Committee. Erik Moreno introduced himself, he is a Valencia YDIT Court Attorney and a junior at School of Dreams Academy. Ms. Stover thanked these young men for attending the meeting.

Ms. Stover asked Ms. Lopez to facilitate getting the youth member names from the Continuum Coordinators.

b. DMC/JDAI Sub-Committee – Judge Freddie Romero, Chair

Judge Romero reported that the JDAI had a meeting earlier today of the Statewide Leadership Committee. He noted that there was a smaller group called the Coordinating Committee that meets more often and is actually spending quite a bit of time with San Juan County where the pilot project is essentially going to be implemented. He stated that they were still in the data gathering stage, the analysis stage, and after that occurs there will be some recommendations made in terms of how JDAI will be going statewide as that is the ultimate goal. He reported that there are some interesting things going on with regard to data collection and that he understood that San Juan is very engaged in this, and that a lot of work is being
done, however, things will obviously slow down during the Legislative Session because of so much going on there. He did state that there are regular meetings, regular work being done so that it appears that JDAI is going to come to fruition in the near future. Another component of JDAI is work on a Probationary Agreement. It has become evident that throughout the State there are many different kinds of Probationary Agreements and that there has been a general view that the Probationary Agreements are too long, with too many requirements, they are not geared toward the youth that are being dealt with and that there needs to be a more individualized Probationary Agreement.

Regarding DMC, Judge Romero stated that Steve was required to put together data pursuant to the federal fiscal year and that has been completed just a few days ago, which is data from October 2015 through September 2016. He noted that all of that data is going to be available for each county and having looked at it himself he emphasized how really important it is for each county to look at it; the continuum boards, the judges, the JPO, and that it is the only way you are going to be able to focus on DMC. He said that he was glad that Steve was able to put that together and that the next step will be to analyze and then go to each of the continuums, each of the counties, to see what can be done.

c. Executive Sub-Committee – Sharon Stoner, Chair

i. Letter from JJAC Board to Cabinet Secretary

Ms. Stover reported that she knows Secretary Jacobson got the letter regarding Juvenile Justice Advisory Committee Funding Process because she had a “drive-by” in the hallway with her and she told me she got the letter. Ms. Stover also stated that there is supposed to be an upcoming meeting that will address the two issues addressed, specifically related to what Mr. Mitchell had, exploring options for the contract process and notification on funding.

ii. Communication with Valencia County

Ms. Stover noted that as a follow up to last meeting’s public committee by Father Robert Mundy, she left a voice message, but the two were unable to connect.

Ms. Stover once again called the Board’s attention to the required Annual Report that is submitted to the Governor and thanked the staff, in particular Ms. Musolf, and noted that there was a wealth of information in this report and encouraged the Board Members to examine the report for answers to questions they might have.

Ms. Musolf reminded the Board that the report is still in the Cabinet Secretary’s office for final approval so technically this is still in draft form. Once the Cabinet Secretary gives her approval, it will be sent out in final format to the Governor’s Office.

iii. Ms. Stover asked about Board Membership requirements, and the situation with youth membership. She noted the youth members were Tina Harris,
Annelies Cortez and Sasha Pellerin. Ms. Mendonca reported that there is still one pending application at the Governor's Office and two additional youth that have applied.

XI. Public Comment:

Rose Gordon commented on how grateful she was for the assistance that the JJAC staff had provided in reporting information on the new data sheets: Discussion centered on the continuum boards, data and how the JJAC Unit can assist the continuums.

XII. Adjournment

The meeting was adjourned at 3:30 p.m.

The next meeting to be held on Thursday, April 20, 2017
Torrance County

Minutes Approved by the JJAC Committee on April 20, 2017:

[Signature]
Sharon Stover, Chair