

MINUTES OF THE JJAC QUARTERLY MEETING
February 25, 2016

The meeting of the Juvenile Justice Advisory Committee was called to order at 9:05 AM by Chair Sharon Stover at the Commons Building, 501 East 13th Street, Silver City, NM 88061

I. Call to Order – Sharon Stover, Chair, 9:05am

II. Roll Call for Quorum

A quorum was established with the following ten members present:

Members Present

Sharon Stover, Chair
Helen Cheromiah
Alma Cortez
Annelies Cortez, Proxy for John Richmond
Shelly Currier
Judge Charles Currier, Proxy for Judge Freddie Romero
Douglas Mitchell
Anthony Ortiz
Erica Padilla
Judge Angie Schneider

Member(s) Excused

Anna Marie Loughead
John Richmond
Sasha Pellerin
Judge Freddie Romero
Craig Sparks

Member(s) Not Attending

Guests in Attendance

Mayor Michael S. Morones
The Honorable J.C. Robinson, Grant County Continuum Board Chair
The Honorable Alan S. Kirk, Los Alamos County Continuum Board Chair
Dorothy Blalock, Dona Ana Continuum Board Youth Member
Lon Streib, Superintendent Silver Consolidated Schools
Charlene Webb, Grant County Manager
Alicia Edwards, Director of Grant County Healthy Kids
Ron Hall, Grant County Commissioner
Jenea Ortiz, Coordinator Torrance County
Wayne Mendonca, Silver City Schools
Robert Rydeski, Grant County Youth Advisory Committee Member
Bianca Padilla, Coordinator, Grant County
Stacy Baker, Co-Coordinator Los Alamos County Continuum
Diane Irwin, Supervisor Sandoval County
Diana Lopez, Coordinator Sandoval County
Kirstin Keller, Coordinator City of Socorro
Kathy Swope, Coordinator Torrance County
Rose Gordon, Coordinator Town of Taos
Richard Demella, Coordinator, City of Santa Fe
Javier Amaro, Coordinator City of Las Cruces
Desa Malina, Coordinator Luna/Hidalgo Counties
Rachel Pelz, Program Manager, Luna/Hidalgo Counties

Staff in Attendance

Janet M. Musolf, JJS Special Programs Manager
Sharyn Reynolds, JJAC Administrative Support
Cindy Varela, JJAC Grant Manager
Dorothy Mendonca, JJAC Program Manager, Juvenile Justice Specialist
Louis Pacias, Juvenile Community Corrections Program Manager, CYFD

III. Welcome and Introductions

Mayor Michael S. Morones, The Honorable J.C. Robinson, Grant County Continuum Board Chair and Ms. Sharon Stover JJAC Board Chair welcomed all in attendance.

IV. Public Comment

Mr. Javier Amaro, Las Cruces Coordinator, give an overview on the Las Cruces mentoring project and the proposed truancy program via the FY17 Grant application that will utilize support services throughout the city.

Mr. Ron Hall, Grant County Commissioner. Mr. Hall performed a needs assessment for Las Cruces and determined that there are 1500 gap kids in need of mentoring.

Ms. Deborah Blalock, Dona Ana Continuum Board Youth Member gave a brief summary about their peer-to-peer mentors, drug court and juvenile citation program in Las Cruces. Their referrals come from public schools and they have determined that truancy leads to other problems. Their main goal is to reduce drug use and promote school attendance through a volunteer network.

Judge Kirk suggested that we have a central website that gives the public one key place to get the information they need. It was discussed that Secretary Jacobson is currently working on an initiative that will include a website that family members can access to get the essential facts on programs and activities around the state, as well as a place where they can learn how to volunteer.

V. Approval of Agenda

A motion was made by Mr. Douglas Mitchell and seconded by Ms. Erica Padilla, to approve the agenda for the February 25, 2015 meeting. The agenda was unanimously accepted.

VI. Approval of October 22, 2015 Minutes

A motion made by Mr. Anthony Ortiz and seconded by Judge Angie Schneider, and the minutes from the October 22, 2015 meeting were unanimously accepted with one minor change. John Richmond was not in attendance.

VII. Grant County Continuum Presentation – Bianca Padilla, Juvenile Probation Officer & Coordinator

Ms. Padilla provided information on the Commons Volunteer Center explaining that the youth assisted in building both The Commons and the greenhouse 4½ years ago. The greenhouse and the gardens produced 750 lbs. of produce last year and they expect the yield to be approximately 2,000 lbs. this year. All of the produce is donated to the local food pantry. The skills the kids learn at the Volunteer Center are important, and promote understanding of the activities and social justice. Ms. Padilla expressed appreciation to the JPO Staff for their vision.

VIII. FY17 Funding Recommendations – Grant Sub-Committee – Anthony Ortiz

The Sub-Committee met on February 19, 2016 to review applications and make recommendations. Decisions were based on data, application expenditures from FY15 and what each Continuum is on track for spending in FY16. Monies will be held in reserve to assist McKinley County.

Ms. Musolf shared the amounts requested and the amounts awarded to the Continuums.

Continuum	Amount Requested	Amount Awarded
Bernalillo County	\$359,282	\$298,946
Chaves County	\$293,000	\$226,327

Cibola County	\$160,837	\$135,616
Grant County	\$96,900	\$95,280
City of Las Cruces	\$375,883	\$309,086
City of Las Vegas	\$52,369	\$48,774
Lea County	\$73,094	\$51,754
Lincoln County	\$141,792	\$104,751
Los Alamos County	\$285,396	\$228,179
Luna/Hidalgo Counties	\$120,302	\$65,221
Otero County	\$101,720	\$95,320
City of Raton	\$217,450	\$130,780
Rio Arriba County	\$185,916	\$168,009
Sandoval County	\$348,253	\$300,000
City of Santa Fe	\$203,329	\$133,395
City of Socorro	\$134,189	\$103,316
Town of Taos	\$149,163	\$122,282
City of T or C	\$81,149	\$72,002
Torrance County	\$106,220	\$91,392
Valencia County	\$229,599	\$169,353
TOTALS:	\$3,715,843	\$2,949,783

Ms. Musolf noted that FY16 Continuum budgets will be frozen if the match is not met by March 2016. Continuum sites will be notified if they are not in line with match funds. Ms. Musolf informed the Board that over \$1,000,000 in Continuum funds have been reverted over the last few years and are currently in Fund Balance. The legislative authority allows for \$400,000 to be barred into FY17 funding in July 2016. JJAC will not be able to access the money in that fund if the legislature does a sweep of Fund Balances. We should know by July 1, 2016 if we can access the \$400,000 and will review Continuum budgets accordingly. This will be discussed with the Sub-Committee and we will revisit the issue in 3-6 months to award funding. The plan is to do the Continuum Scopes of Work (SOW) in the next two weeks. As implemented in FY16, the JJAC Unit can internally approve a BAR of 5%. If over 5%, the BAR will go back to the Sub-Committee for approval.

Mr. Ortiz stated that all CYFD programs are being evaluated by the Legislative Finance Committee and that as Continuums grow, this could be a good thing. A meeting with the Legislative Finance Committee has been set for the first week of March.

Ms. Musolf spoke about the other programs we fund and our acceptance of Title II. The federal legislation to reauthorize the Juvenile Justice Delinquency and Prevention Act is currently stuck in Senate/House. Title II has \$400,000 in funding and hopefully the Act will be reauthorized.

JJAC is required by the JJDP Act to ensure compliance with the four (4) Core Requirements.

1. Disproportionate Minority Contact. This addresses juvenile delinquency prevention and system improvements designed to reduce the disproportionate number of juvenile members of minority groups who come into contact with the juvenile justice system. There are nine (9) points that are evaluated by Steve Brooks, the Statewide DMC Coordinator.
2. Site and Sound separation between juveniles and adults. We must ensure juveniles are separate from adults.
3. Deinstitutionalization of Status Offender. Status offenders are prohibited from being placed in secure confinement.
4. Removal of juveniles from adult facilities. Juveniles are not to be detained in any adult jail/lockup.

Mr. Steve Shaw, the OJJDP Compliance Monitor has been busy inspecting all the required facilities. Once all

the inspections are current, one third of the facilities will be inspected each year. The current contract is for \$53,500 (including GRT) and is paid through our Title II Formula Grant funds. We are requesting the Board ask the Secretary to approve the contract for FY17 at the same amount.

Last year \$2,500 was appropriated for a statewide youth retreat. \$300 has been given to each Continuum for youth membership. These monies are to be used as a modest stipend to encourage youth members to attend local and/or the JJAC Board meetings. If Continuum Boards so desire, they may also use the funds to defray the costs of attendance at the Statewide Youth Retreat.

Ten continuums have youth members and they are holding the money to cover the retreat's hotel costs, and travel. A suggestion was made that all continuums have youth on their Boards. While youth membership is not required, it is strongly recommended.

With regards to other funding:

- \$53,500 has been budgeted for Mr. Shaw, of S-Squared Consulting.
- \$20,000 or 20% of the Title II funding for State Advisory Group (JJAC).
- Native American pass through of \$20,000 to the Pueblo of Isleta to be used towards the wellness program for juveniles.

Ms. Stover inquired on how the Native American pass through monies get allocated. Ms. Stover also asked how relationships get started and what the requirements are.

Mr. Ortiz made a motion to submit the recommendations of the Sub-Committee for FY17 funding to Monique Jacobson, CYFD Secretary, for approval. The amount of \$2,949,783 includes the Title II funding, Youth Sub-Committee retreat in the amount of \$2,500 and to revisit the \$400,000 if it becomes available. Mr. Ortiz so moved and Ms. Alma Cortez seconded. A roll call vote was taken of the Board and the motion was unanimously accepted. A letter will be sent to the Secretary with the Board's recommendation for her consideration.

IX. Updates – Written reports

a. JJAC Unit Update – Ms. Janet Musolf, JJS Special Programs Manager

Ms. Musolf presented a CYFD Formula Grant Program Staff organization chart and introduced the new JJAC Staff members. Mrs. Dorothy Mendonca, the new JJAC Program Manager and Juvenile Justice Specialist and Mrs. Cindy Varela, the new Grant Manager.

Ms. Musolf noted that the JJAC Unit had permission to hire a second grant manager, but since none of the applicants showed up for their interviews, the position has been frozen.

Mr. Steve Brooks is now part of the JJS Special Programs staff as Statewide DMC Coordinator.

Ms. Elisa Alford is now part of the Data Unit and reports to Jeremy Howard.

With regards to SARA data, Ms. Musolf reported that it is not good. The system is cumbersome and not user friendly. SARA does not interact with the other programs, especially the FACTS system. One option is to move to EPICS, a web-based system that collects youth and service data and can be linked to other data sources. The plan is to move to EPICS July 1, 2016, and use Excel for minimal reporting. Although we own the SARA System, the developers are not able to fix all the problems. The current estimate to fix minor issues in the SARA system is at \$66,000.

b. Juvenile Community Corrections update – Mr. Louis Pacias, JCC Program Manager

A written report was submitted.

c. Detention and Compliance Monitoring Update – Mr. Ed Raff and Mr. Steve Shaw, Compliance Monitors

Written reports were submitted.

Ms. Musolf is working on the compliance monitoring timeline and will have it ready by the next quarterly meeting.

d. Continuum Coordinator Update – Coordinator Representative

Mr. Amaro, Coordinator for Las Cruces, presented as the Coordinator Representative. At their meeting on February 24, 2016, the Coordinators elected a Leadership team as follows:

- The North region includes City of Santa Fe and the Town of Taos, with Mr. Richard DeMella and Ms. Rose Gordon members of the leadership team.
- The Central region consists of Sandoval and Socorro Counties with Ms. Diana Lopez and Ms. Kirstin Keller on the leadership team.
- The South region is comprised of Lincoln County and the City of Las Cruces and is headed by Mr. Ted Allen and Mr. Javier Amaro.

Mr. Amaro reported that the Coordinators set goals at their February 24, 2016 meeting.

- The Coordinators will focus on identifying unique assets and needs which will be shared with the Board.
- They will work towards better collaboration within the Continuums via monthly conference calls.
- The Coordinators will support the processes within each Continuum.

- e. JJAC Board Chair – Ms. Stover submitted a written report. Ms. Stover shared information about the upcoming 50-State Forum being held on March 3 & 4, 2016. The Forum is making an on-site visit to Santa Fe to meet with the key stakeholders with the aim of effectively implementing a comprehensive, statewide plan to reduce recidivism and improve other outcomes for youth involved in the juvenile justice system. States that are accepted into the program will receive nine to twelve months of technical assistance to support and guide these principles and practices.

X. Board Sub-Committee Reports – as needed, time permitting

Youth Sub-Committee – Ms. Erica Padilla

The approved Youth Involvement/Mentorship Manual was distributed. Ms. Padilla noted that the manual can be tailored to meet each Continuum's individual needs.

At Ms. Stover's request, Ms. Padilla will work with each Continuum to help incorporate youth as board members and to reach out to other states to see what they are doing.

XII. Adjournment

The meeting was adjourned at 11:55am.

The next proposed meeting to be held on Thursday, April 21, 2016 in Curry County, NM

Minutes Approved by the JJAC Committee on April 21, 2016:



Judge Angie Schneider, Vice Chair