



**SOCIAL SERVICES BLOCK GRANT
TITLE XX - FFY 2021**

**PRE-EXPENDITURE PLAN
FOR TITLE XX SOCIAL SERVICES
OCTOBER 1, 2020– SEPTEMBER 30, 2021**

**PROTECTIVE SERVICES DIVISION
CHILDREN, YOUTH, & FAMILIES DEPARTMENT**

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I. INTRODUCTION

A. Background

Each year the Protective Services Division (PSD) of the Children, Youth and Families Department (CYFD) and the Protective Services Division of the Aging and Long-Term Services Department (ALTSD) develop a plan to deliver social services to eligible clients through funds provided by Title XX of the Federal Social Security Act. On July 1, 2005, adult protective services were transferred from CYFD to the new ALTSD which was created by the state legislature in 2004. By mutual agreement 23% of the New Mexico allocation of the social services block grant is transferred to the ALTSD for adult protective services. CYFD and ALTSD have a joint powers agreement that establishes CYFD as the cognizant agency for this grant.

In 2014, CYFD/PSD negotiated a four-year Agreement with the Navajo Nation Division of Social Services to provide \$446,277 per year of the State's Title XX funds to the Nation for the provision of child protective services. In the past, these funds had been incorporated in the Pre-Expenditure and Post-Expenditure reports under various categories of CYFD/PSD services. Beginning with the 2009 – 2010 Pre-Expenditure Report, the funds are itemized separately, under "other services." A copy of the Agreement is available from CYFD/PSD upon request. Beginning in FFY 2012, and again this year, an additional expenditure is included under "other services," to provide \$23,000 to the Pueblo of Zuni for the provision of child protective services. A copy of that Agreement is also available from CYFD/PSD upon request.

B. Public Comment Schedule

A notification for public hearing was advertised in the Albuquerque Journal, during which time the report was open to public comment. A public hearing was held on August 31, 2020 to accept additional public comments. No public comment was made prior to or at the public hearing.

C. Title XX Statutory Goals

Federal law establishes five broad goals for the Social Security Block Grant. Social services funded by State/Territories must be linked to one or more of the following statutory goals:

1. Achieve or maintain economic self-support to prevent, reduce, or eliminate dependency;
2. Achieve or maintain self-sufficiency, including reduction or prevention of dependency;
3. Prevent or remedy neglect, abuse, or exploitation of children and adults unable to protect their own interests or preserve, rehabilitate, or reunite families;

4. Prevent or reduce inappropriate institutional care by providing community-based care, home-based care, or other forms of other less intensive care; and
5. Secure referral or admission for institutional care when other forms of care are not appropriate, or providing services to individuals in institutions.

New Mexico has linked chosen statutory goals to the program services as described in Sections V and VI below.

D. Title XX Program Supported Services: New Mexico has chosen following services to be supported through the FFY 2020-2021 Title XX Social Services Block Grant:

1. CYFD Child and Family Services
 - a. Adoption Services
 - b. Foster Care Services for Children
 - c. Protective Services for Children
2. ALTSD Adult Protective Services –Adult Services
 - a. Home-Based Services
 - b. Day Care Services for Adults

E. Definitions:

1. Child: A child, as defined by the New Mexico Children’s Code, 32A-1-4 B, means a person who is less than eighteen years old.
2. Adult: An adult as defined by the New Mexico Children’s Code, 32A-1-4 A, means a person who is eighteen years of age or older.
3. Family: Family in need of family services, as defined by the New Mexico Children’s Code, 32A-3A-2 A (As used in the Family Services Act) means:
 - a. a family whose child's behavior endangers the child's health, safety, education or well-being;
 - b. a family whose child is absent from the child's place of residence for twenty-four hours or more without the consent of the parent, guardian or custodian;
 - c. a family in which the parent, guardian or custodian of a child refuses to permit the child to live with the parent, guardian or custodian; or
 - d. a family in which the child refuses to live with his parent, guardian or custodian.

F. Title XX Funding Overview

New Mexico's estimated Federal Title XX allocation for FFY 2021 (October 1, 2020 through September 30, 2021) is \$10,197,811.00. If Congress enacts and the President approves an amount different from the authorization, the allocation will be adjusted proportionately.

G. Organization Overview

1. CYFD/PSD Organization Overview

The New Mexico Children, Youth & Families Department consists of the Office of the Secretary; Office of General Counsel; three program service areas (Protective Services, Juvenile Justice Services, Children's Behavioral Health Services and Early Childhood Services); and program support through Administrative Services.

2. ALTSD/PSD Organization Overview

The New Mexico Aging and Long-Term Services Department consists of the Office of the Secretary and four divisions: Adult Protective Services Division, Aging Network Division, Consumer and Elder Rights Division, and Administrative Services.

H. Service Delivery Modes Employed

Social services in New Mexico are provided to eligible clients as follows:

1. directly by staff members who are employed in the CYFD Protective Services and ALTSD Protective Services field offices throughout the state;
2. through contracts with non-profit and/or for-profit organizations that provide specific services in certain areas of the state;
3. through individual vendors who provide services to clients eligible for specific programs offered throughout the state; and
4. through tribal agreements that provide social services to tribal children and families.

I. Employment of Waiting Lists

CYFD and ALTSD Protective Services deliver essential services to eligible clients. Individuals requiring protective services are not placed on waiting lists, but are served according to imminent risk. The safety of children and adults is paramount and consistently ensured.

J. ALTSD/CYFD Joint Powers Agreement

The Joint Powers Agreement between ALTSD and CYFD formalizes the transfer of a portion of the annual social services block grant from CYFD to the Aging and Long-Term Services Department. Additionally this agreement involves the sharing of space within 18 of the 21 APS field offices. All but one of the statewide ALTSD/APS field offices have transitioned onto the ALTSD network.

The APS Division maintains a regional supervisory structure and provides mandated adult protective services in all 33 New Mexico counties. Adult Protective Services maintains the responsibility for investigating reports of adult abuse, neglect and exploitation as well as maltreatment in the community and in unlicensed facilities. APS investigates reports in licensed facilities when the alleged perpetrator is from outside of the facility; the Department of Health is the primary investigator in complaints regarding staff or conditions from within facilities. APS provides the necessary emergency interventions and related home and community services to help ensure safe living conditions and necessary care for incapacitated adults over the age of 18. Movement to the Aging and Long-Term Services department has strengthened services and resources available to persons who have suffered from or are at risk for maltreatment in the state of New Mexico.

II. APPLICATION PROCESS FOR TITLE XX SOCIAL SERVICES

CYFD/PSD does not utilize an application process for Title XX Social Services. Services through an investigation into allegations of child abuse or neglect or through foster care and adoption services to children in the care and custody of CYFD/PSD.

III. DETERMINATION OF ELIGIBILITY FOR TITLE XX SOCIAL SERVICES

CYFD/PSD and ALTSD determine eligibility for a specific service(s) based upon a documented assessment of the need for and appropriateness of services to meet the applicant's needs.

1. No Income Eligibility: Services (those funded by Title XX and others) provided to children and families without regard to income include:
 - a. CYFD/PSD
 - i. Adoption Services for Children
 - ii. Child Protective Services
 - iii. Foster Care
 - iv. In-Home Services
 - v. Youth Services/Independent Living
 - b. ALTSD
 - i. Adult Protective Service Investigations
 - ii. Health-Related Services and Case Management
 - iii. Home-Based Services (on a short-term basis)
 - iv. Day care (on short-term basis)
 - v. Emergency Caregiver/Shelter Care Placement
2. Income Eligibility: All ALTSD services require a certification of the income and resources of the applicant. For Title XX programs, this certification is required for Home Care and Day Care.

ALTSD employs the federal income schedule as eligibility criteria for community based social services provided by adult protective services, which is the same as the Medicaid criteria for institutional (nursing home) placement. As of January 2017, the monthly income limit for ALTSD eligibility for services is \$2,205.00 per month per individual. Resource limits remain \$2,000.00 for an individual.

ALTSD makes an annual redetermination of eligibility for specific services based upon an eligibility reassessment and income/ resource recertification. An income/resource recertification is conducted for income and status eligible clients every calendar year and in every case when a change in eligibility or income status is reported.

Multiple Applicants in Same Household: When two or more adults have resided in the same household, eligibility has been determined for each individual separately due to the nature of spousal disregards.

IV. RESTRICTIONS ON USE OF TITLE XX FUNDS

ALTSD has abided by the only continuing restriction required by the Omnibus Reconciliation Act of 1981 in regard to the use of Title XX funds to pay for room and board or medical care for adult clients receiving Title XX social services. Exceptions are made for the cost of subsistence during rehabilitation, room and board provided for a short term as an integral, but subordinate, part of a social service the client is receiving, or temporary emergency shelter provided as a protective service. Medical care may only be provided when it is an integral, but subordinate, part of another authorized service and only if it is not available through Title XIX (Medicaid) or Title XVIII (Medicare).

V. CYFD/PSD: CHILD AND FAMILY SERVICES

This section describes the social services provided by CYFD/PSD under Title XX Social Security Block Grant.

ADOPTION SERVICES

A. SSBG STATUTORY GOAL SUPPORTED:

3. Prevent or remedy neglect, abuse, or exploitation of children and adults unable to protect their own interests or preserve, rehabilitate, or reunite families.
4. Prevent or reduce inappropriate institutional care by providing community-based care, home-based care, or other forms of other less intensive care.

B. DEFINITION OF SERVICE: Adoption services are those services or activities provided to assist in bringing about the adoption of a child. Component services and activities may include, but are not limited to, counseling the biological parent, recruitment of adoptive homes, and pre- and post-placement training and/or counseling.

C. CYFD/PSD PROGRAM GOALS: For a child who has been freed for adoption, the goal of adoption is to create a legal relationship between the adoptive parent and adoptive child that is identical to that of a birth parent and a biological child.

D. SERVICES:

1. Place children with approved adoptive families.
2. Ensure that any relinquishment, termination of parental rights and placement for adoption of an Indian child is in accordance with the Indian Child Welfare Act.
3. Ensure that decisions made by biological parents regarding relinquishments of a child are made free from coercion, pressure, duress or fraud.

4. Provide recruitment initiatives for prospective adoptive parents interested in adopting children in the custody of CYFD/PSD.
5. Conduct home studies and approve adoptive families in accordance with federal and state laws and regulations.
6. License child-placing adoptive agencies in the State. Ensure that those agencies meet CYFD/PSD regulations for studying and certifying families.
7. Refer children to state, regional and national adoption exchanges, as appropriate.
8. Selecting approved adoptive families for children who are freed for adoption.
9. Prepare prospective adoptive parents for placement of a child.
10. Inform prospective adoptive parents about advantages of open adoption and the possibility of negotiating a Post-Adoption Contact Agreement with the biological family.
11. Prepare children for adoptive placement.
12. Provide or arrange medical and psychological examinations during pre-adoptive studies as required.
13. Arrange for a subsidized adoption when needed in order for a family to meet the needs of designated special needs children (see E.2 below).
14. Monitor independent adoptions as required by statute.
15. Provide information regarding adoption programs to the public, courts and other agencies.
16. Prepare adopting parents to support and maintain the placement. Provide post-placement and post-decree support services to adopted children and their families, with particular emphasis on families of children with special needs.
17. Make reports to the court, and initiate legal actions and other legal services to assure permanent family care for children in CYFD custody.
18. Provide casework services to adult adoptees and biological parents who have relinquished children and returned for information.
19. Initiate court-ordered third party contacts on behalf of adult adoptees in accordance with CYFD/PSD policy and procedure and state statute.

E. ELIGIBLE CLIENTS

1. Eligibility of Children in the Custody of CYFD/PSD: CYFD/PSD facilitates placement of a child in the custody into a permanent adoptive home as soon as the child is free for adoption.
2. Eligibility for Subsidized Adoption: To be eligible for subsidized adoption, a child must have documented special needs. A special needs child is:
 - a) a child who has moderate to severe physical, developmental or psychological disabilities; or
 - b) a child who is age 5 or older; or
 - c) a child who is part of a sibling group being adopted together, or
 - d) a child who is a member of an ethnic or racial minority group. To be classified as a special needs child, the special needs of the child must be manifested before the child's eighteenth birthday.
3. Eligibility of Adoptive Parents: Any adult may be eligible to adopt from CYFD/PSD provided that they are a licensed foster care provider, which includes a PSD-approved home study, a criminal records check and abuse and neglect check.
4. Eligibility of an Adult Adoptee: Any adult adoptee may be eligible to receive non-identifying information from their birth records in accordance with state law and CYFD/PSD policy and procedures.

F. WAITING LIST: There is not a waiting list for eligible children.

G. ASSESSMENT/REASSESSMENT OF NEED: Assessment/reassessment occurs in accordance with CYFD/PSD policy and procedures only for children in the custody of CYFD/PSD.

H. CERTIFICATION/RECERTIFICATION OF INCOME: There are no income requirements for adoption services.

FOSTER CARE SERVICES FOR CHILDREN

A. SSBG STATUTORY GOAL SUPPORTED:

3. Prevent or remedy neglect, abuse, or exploitation of children and adults unable to protect their own interests or preserve, rehabilitate, or reunite families.
4. Prevent or reduce inappropriate institutional care by providing community-based care, home-based care, or other forms of other less intensive care.

B. DEFINITION OF SERVICE: Foster care services for children are those services or activities associated with the provision of an alternative family life experience for children adjudicated as abused or neglected between birth and age 18, on the basis of a

court commitment or a voluntary placement agreement signed by the parent or guardian. Services may be provided to children in foster family homes, foster homes of relatives, group homes, emergency shelters, residential facilities, child care institutions, pre-adoptive homes or supervised independent living situation. Component services or activities may include assessment of the child's needs; case planning and case management to assure that the child receives proper care in the placement; medical care as an integral but subordinate part of the service; counseling of the child, the child's parents, and the foster parents; referral and assistance in obtaining other necessary supportive services; periodical reviews to determine the continued appropriateness and need.

C. CYFD/PSD PROGRAM GOALS: The goal of foster care services is to place children who must be removed from the home in the least restrictive, most family-like setting appropriate for the child's needs and to plan and deliver services in order to achieve a safe and permanent home for every child in the custody of CYFD/PSD as expeditiously as possible. Services to meet these goals may be provided directly to the child or to the child's parents, family, and others caring for the child.

D. SERVICES:

1. Recruit, screen, train, license, relicense, and monitor foster care placement providers.
2. License Child Placement Agencies in the State in accordance with the Child Placement Agency Licensing Act. Ensure that those agencies meet CYFD/PSD policies for studying and licensing foster families.
3. Place Indian children in accordance with the requirements of the Indian Child Welfare Act (ICWA).
4. Identify a placement for the child which is the least restrictive and most family-like in accordance with the child's needs.
5. Conduct and update the safety assessment and risk assessment to develop appropriate services for children and their families.
6. Develop a written, individualized case plan for provision of services to each child and named respondents.
7. Provide or arrange for health, educational, psychological and social services to meet the needs of children while they remain in foster care.
8. Provide the child and family with family-based social and therapeutic services, personal and household-related training and educational activities, designed to address issues contributing to the endangerment of the child and achieve permanency for the child.

9. Ensure the legal rights and responsibilities of the parents or legal custodians and the child in foster care are maintained.
10. Provide or arrange for services and supports to foster parents to assist them in caring for the child. Monitor the continued appropriateness and safety of the placement.
11. Visit the child in the foster care placement at least monthly. Monitor the progress and well-being of each child in the custody of CYFD.
12. Develop alternative permanency goals such as adoption, guardianship or planned permanent living arrangement when the child cannot be safely reunited with the parent or guardian.
13. Provide transition planning and counseling and other services to the child in preparation for termination of foster care and return home, adoption, or guardianship. Provide transition plans and participate in discharge hearings for youth exiting foster care to emancipation.
14. Provide a life skills plan and transitional living planning to support eventual independence for all children age 14 and older.
15. Participate in court reviews and hearings as required by state and federal law.
16. Participate, in accordance with applicable law, in the statewide system of independent Citizen Review Boards (CRB) and the Court Appointed Special Advocates (CASA) program.
17. Adhere to the requirements of the Interstate Compact on the Placement of Children (ICPC) and the Interstate Compact on Adoption and Medical Assistance (ICAMA).

E. ELIGIBLE CLIENTS:

1. Any child under 18 years of age in the custody of CYFD Protective Services through a court order or voluntary placement agreement is eligible for foster care and permanency planning services without regard to family income. A child who is receiving foster care services is eligible for other PSD services as required in the child's case plan without regard to family income.
2. Specialized Foster Care: Any child determined by professional assessment as having developmental, physical, emotional or behavioral disabilities which require the assistance of a specially trained foster care provider, is eligible for specialized foster care.

F. WAITING LIST: There is not a waiting list for foster care services.

- G. **ASSESSMENT/REASSESSMENT OF NEED:** Assessment and reassessments are conducted in accordance with CYFD/PSD policy and procedures.
- H. **CERTIFICATION/RECERTIFICATION OF INCOME:** There are no income requirements for foster care services.

PROTECTIVE SERVICES FOR CHILDREN

A. **SSBG STATUTORY GOAL SUPPORTED:**

- 3. Prevent or remedy neglect, abuse, or exploitation of children and adults unable to protect their own interests or preserve, rehabilitate, or reunite families.

B. DEFINITION OF SERVICE: Protective services for children are those services or activities designed to prevent or remedy abuse, neglect, or exploitation of children who may be harmed through physical or mental injury, sexual abuse or exploitation, and negligent treatment or maltreatment, including failure to be provided with adequate food, clothing, shelter, or medical care. Component services or activities may include immediate investigation and intervention; emergency medical services; emergency shelter; developing case plans; initiation of legal action when warranted; counseling for the child and the family; assessment/evaluation of family circumstances; arranging alternative living arrangement; preparing for foster placement, if needed; and case management and referral to service providers.

C. CYFD/PSD PROGRAM GOALS: To collect, evaluate and assess information to determine whether the alleged incident of child abuse or neglect by a parent, legal guardian, or custodian occurred and whether any child in the family remains at risk for continued abuse and neglect. Goals also include the provision of services intended to strengthen families in order to prevent the removal of the child, to reunite the child as soon as safely possible when removal is necessary, and to provide permanency for children.

D. **SERVICES:**

- 1. Receive, record, and screen reports of abuse or neglect and make decisions about the need for further investigation.
- 2. Investigate, assess and evaluate reports of abuse or neglect and make decisions regarding substantiation/un-substantiation.
- 3. Initiate legal and other actions to protect endangered children.
- 4. Inform the parent, legal guardian, or custodian of basic information concerning child protective services and their civil rights related to the investigation.
- 5. Assess the safety of the child and the risk for abuse or neglect.
- 6. Seek alternatives to removal of a child whenever it is safe to do so.

7. Develop individualized case plans with families to remedy the problems which led to abuse or neglect and which reflect the priority needs of the family.
 8. Assist in obtaining services such as housing, employment, transportation, financial assistance, Medicaid, and other support services as needed to alleviate the risk of child abuse and neglect.
 9. Arrange for counseling for families and their children to remedy situations of abuse or neglect.
 10. Arrange for personal and household-related training and educational activities as indicated to address issues contributing to the endangerment of the child.
 11. Seek verification of a child's status as a Native American and comply with the Indian Child Welfare Act and the New Mexico Children's Code requirements related to Indian children.
 12. Provide information and training to community groups regarding identification of child abuse and neglect, reporting laws, service needs, and effective program principles.
 13. Maintain and publicize telephone numbers for the reporting of suspected child abuse and neglect 24 hours a day, seven days a week.
- E. ELIGIBLE CLIENTS:** All children in New Mexico from birth to age 18 and their parents, guardians, or custodians are eligible for child protective services without regard to income.
- F. WAITING LIST:** There is not a waiting list for child protective services.
- G. ASSESSMENT/REASSESSMENT OF NEED:** Assessment and reassessments are conducted in accordance with CYFD/PSD policy and procedure.
- H. CERTIFICATION/RECERTIFICATION OF INCOME:** There are no income requirements for child protective services.

VI. ALTSD: ADULT PROTECTIVE SERVICES

This section describes the social services provided by ALTSD under Title XX Social Security Block Grant.

HOME BASED SERVICES

A. SSBG STATUTORY GOAL SUPPORTED:

3. Prevent or remedy neglect, abuse, or exploitation of children and adults unable to protect their own interests or preserve, rehabilitate, or reunite families.
4. Prevent or reduce inappropriate institutional care by providing community-based care, home-based care, or other forms of other less intensive care.

B. DEFINITION OF SERVICE: Home based services involve weekly in-home assistance and related support activities provided to victims of adult abuse to meet their care needs, reduce the risk of maltreatment and to provide some regular in-home oversight. These services may be provided for reasons of illness, incapacity, frailty, absence of a caretaker or relative, or to prevent further abuse or neglect of an adult. These victims have inadequate family or community support and significant functional incapacities that do not allow them to meet essential needs in order to remain living safely in their homes. In-home services may include: non-medical personal care, nutrition, house-cleaning, essential shopping, transportation to medical appointments, sanitation, and general household management.

C. ALTSD PROGRAM GOALS: The goal of home based services is to reduce further risk of abuse, neglect and/or exploitation and prevent premature institutionalization. The program's emphasis is for weekly in-home services for adults with significant functional impairments in order to: reduce risk, meet essential care and maintenance needs, prevent inappropriate institutionalization, monitor health and well-being and assist participants in accessing necessary services in order to remain safe at home. The service is provided on a regular basis by contractual agencies in 33 counties with the hours of care determined by assessing individual need.

D. SERVICES:

1. Maintain a sanitary home by providing light housekeeping (dishes, laundry, garbage, sweeping, mopping, changing bed linens), chore services (deep cleaning, pest control, chopping wood and hauling water), simple home maintenance, prompts to take medication, cooking or meal prep, bill paying, using the telephone, and assisting with important appointments.
2. Monitor the adult client's health, physical and cognitive status and make appropriate referrals to medical or social service resources when appropriate.
3. Provide necessary transportation to medical and required social service appointments, and for essential errands such as laundry and grocery shopping.

4. Provide non-medical personal care, such as assistance with personal hygiene (bathing dressing, grooming, eating, feeding, transferring, nail care etc.), to assure personal comfort, cleanliness, health and appearance of the participant.
 5. Assist with meeting specific nutritional needs to maintain the adult client's well-being by coordinating or preparing meals, grocery shopping, menu planning and assisting the client in eating.
- E. ELIGIBLE CLIENTS:** Have been substantiated for abuse neglect or exploitation or are considered high risk for continued maltreatment (usually self-neglect). Need eligibility is documented via an annual written assessment from their physicians attesting to the client's physical or functional need for assistance with activities of daily living or associated instrumental activities. Clients must also meet income guidelines.
- F. PRIORITIES:** In the case of limited resources, ALTSD shall give priority to Adult Protective Services clients (as defined in the Adult Protective Services Act) who have substantiated allegations of abuse, neglect or exploitation and who remain at risk for continued abuse, neglect or exploitation.
- G. WAITING LIST:** There is no waiting list for Adult Protective Services clients who have been investigated and substantiated for maltreatment.
- H. ASSESSMENT/REASSESSMENT OF NEED:** Reassessment of a participant's needs shall be completed at least annually, unless there are indications that eligibility for services might change within a shorter time period. A Health Care Provider Statement is required annually, documenting medical or mental health functional need.
- I. CERTIFICATION/ RECERTIFICATION OF INCOME:** Income/resource re-determination shall be completed annually and will follow federal guidelines for nursing home or community waiver eligibility.

DAY CARE SERVICES - ADULTS

- A. SSBG STATUTORY GOAL SUPPORTED:**
4. Prevent or reduce inappropriate institutional care by providing community-based care, home-based care, or other forms of other less intensive care.
- B. DEFINITION OF SERVICE:** Adult Day Care are services or activities provided to adults with an incapacity who have sufficient mobility and capacity to participate in day care activities but who cannot be left alone and cannot manage an activity without some staff assistance. Services are usually provided for a portion of a day. Activities typically include social interaction that maintain cognitive and psychosocial skills, companionship and self-education, health support, assistance in obtaining and understanding health services, meals, personal care assistance, recreation and general leisure time activities, service plan development and transportation.

C. ALTSD PROGRAM GOALS: The goal of adult day care is to mitigate abuse, neglect, and exploitation for clients who are physically and cognitively able to participate in activities outside their home. Adult day clients require a level of staff supervision not available in community senior centers or day care programs. Adult day services monitor the client's health and safety and help clients maintain cognitive and functional skills and a positive psychological outlook and assist in accessing other necessary services, which benefits the client and their families with whom clients often reside. Services also help prevent premature institutionalization by maintain or improve the client's capacity for independent functioning. Adult day care services are contracted and occur only in a licensed day care facility for adults who need constant staff supervision.

D. SERVICES:

1. Provide regular weekly service hours in a safe community setting based on the assessed needs of the individual and family. Activities are designed to maximize appropriate social skills, companionship and personal interactions, enhance personal care skills, improve mobility and address any behavioral concerns.
2. Provide continuity, support and resources to help maintain cognitive and psychosocial functioning, facilitate independence and functional abilities, and provide oversight when none might be available and make referrals to and assist the participant and family in accessing appropriate community services to enhance the individual's ability to remain in the home or community.
3. Provide recreational, therapeutic or educational activities and the supervision adequate to motivate and rehabilitate participants physically and emotionally, to enhance community inclusion and reduce inappropriate institutionalization.
4. To provide for the specific nutritional needs of participants to maintain physical and emotional well-being; monitor health and physical safety and provide necessary transportation to medical and required social service appointments.
6. Provides participants with personal care and rehabilitative services, medical monitoring of health problems or concern, health support and assistance in obtaining and understanding health services.
7. Increase the client's and family's knowledge of the aging/disability/disease process and enhance the family's and caregiver's ability to provide better care at home.

E. ELIGIBLE CLIENTS: Eligible clients have been substantiated for abuse neglect or exploitation or are considered high risk for continued maltreatment (usually self-neglect). Need eligibility is documented via an annual written assessment from their physicians attesting to the client's physical or functional need for assistance with activities of daily living or associated instrumental activities. Clients must also meet income guidelines.

- F. PRIORITIES:** ALTSD shall give priority to Adult Protective Services clients who have substantiated allegations of neglect, abuse or exploitation and/or who remain at risk for continued abuse, neglect or exploitation without these regular day services.
- G. WAITING LISTS:** There is not a waiting list for Adult Protective Services clients who have been investigated and substantiated for maltreatment.
- H. ASSESSMENT/REASSESSMENT OF NEED:** Assessment of a client's need shall be completed annually unless there are indications that a client's eligibility for services might change within a shorter time period. The Health Care Provider Statement must be completed annually by the physician documenting disability and need for rehabilitative services in a therapeutic facility.
- I. CERTIFICATION/RECERTIFICATION OF INCOME ELIGIBILITY:** Income/resource recertification shall be completed annually.

VII. COMPLIANCE WITH STATE AND FEDERAL LAWS AND REGULATIONS

CYFD and ALTSD shall comply with all state and federal laws and regulations in the administration and implementation of this plan.