

**CYFD Protective Services / Foster Care & Adoptions Bureau  
Criminal Records Check (CRC Unit)  
CRC APPLICATION  
Private Adoption**



Please use the Tab Key to Navigate the form.

The following Documentation shall be sent to the CRC Unit [via mail](#).

**Mail Forms to:** CYFD Protective Services  
CRC Unit Room 225  
P.O. Drawer 5160  
Santa Fe, NM 87502

1. CRC Application
2. Fingerprint Submission Receipt  
*Please do not send us the registration receipts.*
3. Original Signed and Notarized Abuse & Neglect Form

*\* Required fields shall be typed.  
Applications will be rejected if information is missing or left blank.*

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**Private Adoption Fingerprinting Information**

Choose the following ORI when registering applicants     **32A-5-14 ADOPTION / ORI NM920110Z**

Registration ID#

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**AGENCY INFORMATION**

\*Type of Agency

- Attorney
- Adoption Agency
- CYFD Certified Independent Investigator
- Pro Se *(please include Court contact information below)*

\*Agency / Court Name

\*Contact Person

\*Phone #

\*Mailing Address

\*City

\*Zip

NM

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**APPLICANT INFORMATION**

\*Last Name

\*First Name

\*Middle Name *if none then NMN*

\*Aliases / AKA / Maiden, Jr., Sr., nick name(s) etc. *if none then N/A*

\*Social Security #

\*Date of Birth mm/dd/yyyy

\*Place of Birth (city, state)

\*Physical Address

\*City

\*Zip

NM

\*Citizenship

\*Race

\*Height

\*Weight

\*Phone #:

\*Eye Color

\*Hair Color

\*Sex

Female  
Male

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Should you have any questions please contact the CRC Unit at 505-827-8400 or email us  
at [CYFD.PSCriminalReco@state.nm.us](mailto:CYFD.PSCriminalReco@state.nm.us)